

**CALIFORNIA COMMISSION ON DISABILITY ACCESS
EXECUTIVE COMMITTEE
MEETING MINUTES**

August 10, 2016

1. CALL TO ORDER

Chair Guy Leemhuis welcomed everyone and called the meeting of the Executive Committee of the California Commission on Disability Access (CCDA or Commission) to order at approximately 1:30 p.m. at the Law Office of Guy A. Leemhuis, 3685 Main Street, Suite 240, Riverside, 92501.

The off-site meeting location(s) for teleconference were the Department of Rehabilitation, 721 Capitol Mall, Room 244, 2nd Floor, Sacramento, 95814; and the City of Los Angeles Department on Disability, 201 North Figueroa Street, Suite 100, Los Angeles, 90012.

Chair Leemhuis reviewed the meeting protocols.

ROLL CALL

Staff Member Jackson called the roll and confirmed the presence of a quorum.

Commissioners Present:

Guy Leemhuis, Chair
Douglas Wiele, Vice Chair
(Teleconference)
Michael Paravagna (Teleconference)
Laurie Cohen Yoo (Teleconference)
Betty Wilson (Teleconference)

Staff Present:

Angela Jemmott, Executive Director
Addison Embrey, Program Analyst
Brandon Estes, Program Analyst
Fajola Jackson, Office Administrator

Commissioners Absent:

Steve Dolim

Also Present:

No members of the public addressed the Commission.

2. APPROVAL OF MEETING MINUTES (May 11, 2016) – ACTION

MOTION: Commissioner Paravagna moved to approve the May 11, 2016, California Commission on Disability Access Executive Committee Meeting

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Minutes as presented. Vice Chair Wiele seconded. Motion carried unanimously.

3. COMMENTS FROM THE PUBLIC ON ISSUES NOT ON THIS AGENDA

There were no questions or comments from the public.

4. COMMITTEE UPDATES

a. Research

Commissioner Yoo, Chair of the Research Committee, stated the Research Committee has not met since the last Executive Committee meeting. The Research Committee will meet in three weeks with the goal to streamline the Case Resolution Form to present at the next full Commission meeting for approval.

b. Education and Outreach

Commissioner Wilson, Chair of the Education and Outreach (E&O) Committee, stated the CCDA has been invited to participate in workshops with the California Governor's Office of Business and Economic Development (GO-Biz), the Tuolumne County Business Council, and Senator Roth's Office. Senator Roth's Office has requested that the CCDA host a workshop with support of the Division of the State Architect (DSA). The DSA has expressed interest in participating in this event. The E&O Committee will begin to plan these workshops at its next meeting.

c. Legislative

Commissioner Paravagna, Chair of the Legislative Committee, stated the Legislative Committee has not met since the last Executive Committee meeting, but has a meeting pending later this month. The Legislative Committee will explore how to improve functioning in the Committee and will look at issues relative to the Thurmond bill and its impact on Certified Access Specialists (CASps).

d. Checklist

Executive Director Jemmott stated the Checklist Committee set up three subcommittees that are meeting and working toward producing the checklist. The next Checklist Committee meeting will be in September.

Action Items:

- No action items.

5. REPORT BY EXECUTIVE DIRECTOR – UPDATE AND DISCUSSION

Executive Director Jemmott presented her report:

a. Outreach Efforts and Partnering Events

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- Treasury webinar participation on Americans with Disabilities Act (ADA) loans for small businesses
- California Independent Living Center director meeting

b. Administrative Housekeeping

- Commissioners who need to complete the ethics and sexual harassment training, as required every two years, will be contacted
- Meeting etiquette in leading and participating in meetings
 - Commissioners talking on cell phones or working on laptops during video-linked meetings are distracting and gives the appearance of not being engaged in the meeting to viewers watching the video
 - Chairs unable to chair their meeting are to contact staff as soon as possible so the vice chair can be informed that they will be chairing the meeting. Also, if the chair will be late to a meeting, the vice chair needs to know that they will be opening the meeting. It is important to show the public that the CCDA begins and ends meetings on time.
 - Roll call votes are only necessary for controversial issues

Action Items:

- No action items.

6. BILL TRACKING - DISCUSSION

- a. AB 54 (Olsen R) Disability access: construction-related accessibility claims: demand letters**
- b. AB 2093 (Steinorth R) Disability access**
- c. AB 2873 (Thurmond D) Certified Access Specialists**
- d. SB 269 (Roth D) Disability access**
- e. SB 1406 (Mendoza D) Construction-related accessibility: public entities**

Staff Member Embrey updated the Committee on bills being tracked as summarized in the Tracking Report included in the meeting packet. He stated every bill staff is tracking will be heard tomorrow.

Action Items:

- No action items.

7. FUTURE AGENDA ITEMS

No future agenda items were discussed.

8. CLOSED SESSION

- a. Personnel Issues and Financial Budgetary Issues**

The Executive Committee adjourned into closed executive session.

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9. RE-OPEN MEETING

The Executive Committee resumed its proceedings in open session.

10. ADJOURN

There being no further business, the meeting was adjourned.