

FY 16-17 BUDGET HIGHLIGHTS

(April 4, 2017)

CCDA Program Budget

Personnel Services (Wages & Staff Benefits)	\$ 476,000
Operating Expense	\$ <u>168,000</u>
Total Authorized Budget	\$ 644,000

PERSONNEL SERVICES

Authorized Positions (PYs)	5.0
Authorized Personnel Expenditures	\$ 476,000
Projected Year-end Expenditures Total	\$ <u>346,967</u>
Projected Balance	\$ 129,033

- CCDA has started the process to fill vacant positions. All vacancies must be advertised for 10 days and require reviews and approvals of hiring documents by Human Resources. The overall state hiring process takes approximately 2 months to complete.

OPERATING EXPENSES

Authorized Expenditures	\$ 168,000
Projected Year-end Operating Expenses Total	\$ <u>188,276</u>
Balance	(\$20,276)

- CCDA is exploring options for encumbering projected budget savings of \$108,757 such as for the future office move and database project.