



CCDA

**California Commission
on Disability Access**

Workbook

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LISTENING FORUM

**DMV Disabled Parking Placard
Program**

**The California Endowment
Los Angeles, CA
July 18th, 2017**

For Remote Attendees:

Call In Information

To listen to the meeting opening and panel discussion, please use information below:

- **Please register for CCDA Listening Forum on DMV Disabled Parking Placard Program on **July 18, 2017 1:15 pm - 4:00 pm PDT** at:**
<https://attendee.gotowebinar.com/register/1769590681576795650>
 - **Webinar ID: 601-301-091**
 - **Registration takes a few minutes so please register in advance if possible.** After registering, you will receive a confirmation email containing information about joining the webinar. **We will take advance and same day registration**
 - This tool will enable remote attendees to submit live written comments and questions during the question and answer portion of the panel.
- **The Operated Assistance Conference line:**
(888) 947-9962 Participant passcode: 9763837
- **Live captioning will be available (except for small group discussion):** <https://global.gotomeeting.com/join/244842589>
- We will take comments from the teleconference line during the question and answer portion of the panel discussion, however please feel free to email comments or recommendations on the placard program or SB 611 to CCDA@CCDA.CA.GOV.
We must receive comments by July 25th.

AGENDA

Desired Outcomes:

- Identify what is currently working and not working in the placard program.
- Develop recommendations to improve the placard program for inclusion in the 2017 CCDA annual report to the Legislature.

Tuesday, July 18, 2017 | 1:00 pm – 4:00 pm

	TIME	ITEM	PRESENTER
1.	1:15 – 1:25 pm	Welcome, Introductions and Purpose of the Day (Live Captioning)	Guy Leemhuis CCDA Commissioner Chair Doug Wiele CCDA Commissioner Vice Chair Angela Jemmott Executive Director California Commission on Disability Access (CCDA) Mindy Meyer Lead Facilitator, Center for Collaborative Policy (CCP)
2.	1:25-1:30 pm	Agenda Review (Live Captioning)	Mindy
3.	1:30-2:30 pm	Panel on Challenges and Remedies for the DMV Disabled Parking Placard Program (Live Captioning) <ul style="list-style-type: none"> • DMV Panel Member Andrew Conway, Chief Registration Policy and Automation • Senate Bill (SB) 611 Legislative Directors • Disability Rights Advocate Lillibeth Navarro, Executive Director, Communities Actively Living 	All

	TIME	ITEM	PRESENTER
		Independent and Free (CALIF) <ul style="list-style-type: none"> • Questions and Answers 	
4.	2:30-3:45 pm	Interactive Break-out Sessions Small Group Table Discussion DMV Disabled Parking Placard Program (No Live Captioning) <ul style="list-style-type: none"> • What is and is not working? Full Group Review of Table Discussions (Live Captioning) Small Group Table Discussion (No Live Captioning) <ul style="list-style-type: none"> • What are your recommendations to make the program work better while maintaining access for those who need it? Full Group Review of Table Discussions (Live Captioning)	Mindy All
5.	3:45-4:00 pm	Wrap-Up, Next Steps and Closing Remarks (Live Captioning)	Betty Wilson CCDA Commissioner Chair, Education & Outreach Michael Paravagna CCDA Commissioner Chair Legislative Committee Angela & Mindy
6.	4:00 pm	Adjourn	All

GROUP AGREEMENTS

There will be opportunities for everyone to share and develop ideas. Everyone is asked to adhere to a few key guidelines to allow for productive outcomes:

ALL IDEAS AND POINTS OF VIEW HAVE VALUE

During this meeting you may hear something you do not agree with or you think is "silly" or "wrong." Please remember that the purpose of the meeting is to share ideas and achieve understanding. Simply listen, you do not have to agree, defend or advocate.

THINK INNOVATIVELY AND WELCOME NEW IDEAS:

Creative thinking and problem solving are essential to success. "Climb out of the box" and attempt to think about the situation in a new way. **ASK QUESTIONS WITH CURIOSITY**

USE COMMON CONVERSATIONAL COURTESY

Don't interrupt; use appropriate language; no side-conversations at the table, etc.

AVOID EDITORIALS

It will be tempting to analyze the motives or intentions of others or to judge things. Please talk about YOUR ideas and thoughts.

HUMOR IS WELCOME

Though never at someone else's expense.

HONOR TIME

We have an ambitious agenda, in order to meet our goals, it will be important to follow the time guidelines given by the facilitator. And please share the air so all may participate.

BE COMFORTABLE

Please feel help yourself to refreshments or take personal breaks. If you have other needs please let the facilitator know.

CELL PHONE & COMPUTER COURTESY

Most of us have demanding responsibilities outside of the meeting room. We ask that these responsibilities be left at the door. Your attention is needed for the full meeting. Please turn cell phones, or any other communication item with an on/off switch to "silent." We ask that you refrain from using your computer during the meeting as well. If you do not believe you will be able to participate fully, please discuss your situation with the facilitator.

OUCH AND OOPS!

CONFERENCE CALL ATTENDEES

Please refrain from putting the call on hold

GUIDELINES FOR WORKING IN GROUPS

You will spend parts of the day working in groups at your table. You will be asked to share your thoughts and brainstorm ideas, keep track of the discussion, and then report to the larger group. Each group will need:

A FACILITATOR – one CCDA Commissioner at the table will ensure that the group stays with the assigned task and that all participants have opportunities to share ideas. This person and all group members should ensure use of the group agreements.

A NOTE-TAKER – one volunteer will write down ideas and points shared on the Group Worksheet.



A REPORTER – one volunteer will report back to the full group in the time allotted, according to the instructions provided in the worksheet (for example, will summarize highlights, or answer a particular question).

A TIMEKEEPER – one volunteer will keep track of time and periodically remind the group how much time is left for a particular activity.

SMALL GROUP TABLE DISCUSSION WORKSHEET

Please introduce yourselves and determine who will take the roles outlined in the *Guidelines for Working in Groups* on the previous page. We are going to have two rounds of small group discussions. In between these discussions we will meet as a full group and review the highlights from the small group conversation. Please use the last five minutes of your time in the small group to summarize and prepare your recap. Each group's reporter will have **one to two minutes** to report out to the full group about the major themes that emerged.

Please use the space below to record your notes and highlights. Feel free to use the back of the pages if you need additional space.

Small Group Table Discussion Round One (20 minutes):

- ***What works and what does not work in the DMV Disabled Parking Placard Program?***

Small Group Table Discussion Round Two (30 minutes):

- ***What recommendations*** do you have to make the program work better while maintaining access for those who need it?