

Meeting Site Location

**CITY OF LOS ANGELES DEPARTMENT ON DISABILITY
201 NORTH FIGUEROA ST. SUITE 100
LOS ANGELES, CA 90012**

Off-Site Meeting Locations (Teleconference Only)

**DEPARTMENT OF REHABILITATION
721 CAPITOL MALL
ROOM 501, FIFTH FLOOR
SACRAMENTO, CA 95814**

**2311 TARAVAL ST.
SAN FRANCISCO, CA 94116**

Notice is hereby given that the California Commission on Disability Access (CCDA) Executive Committee will hear, discuss, deliberate and/or take an action upon the following items listed in this notice. The public is invited to attend and provide their input or comments.

ITEMS:

- 1) Call to Order/ Roll Call
- 2) Approval of Meeting Minutes (May 14th, 2014) – Action
- 3) **Comments from the Public on Issues not on this Agenda:** The Executive Committee will receive comments from the public at this time on matters not on the agenda. Matters raised at this time may be briefly discussed by the Executive Committee and/or placed on a subsequent agenda.
- 4) Action Items From Previous Meeting - Update
- 5) 2015 CCDA Calendar
- 6) Proposal of Dedication of Full Commission Meeting
- 7) Strategic Planning Report – Update
 - i) Assessment
 - ii) Process going forward/ schedule
- 8) Community Stakeholders Gathering - Proposal
 - i) Funding update
 - ii) Format
- 9) Monthly Budget Update
- 10) Committee Updates
 - i) Education & Outreach
 - ii) Checklist
 - iii) Data Collection

11) Legislative Rubric

- i) AB 1612 - Accessible California Code of Regulations - Donnelly R

12) Report by Executive Director Stephan Castellanos - Updates

- i) Projects
- ii) CCDA Staffing

13) **Future Agenda Items:** The Executive Committee may discuss and set for action on future agendas, procedural and substantive items relating to state buildings regulatory programs, Commission policy and administrative matters.

14) Adjourn

The Executive Committee meeting is operating under the requirements of the Bagley-Keene Open Meeting Act set forth in Govt. Code Section § 11120-11132. The Act generally requires the Executive Committee to publicly notice their meetings, prepare agendas, accept public testimony, and conduct their meeting in public unless specifically authorized by the Act to meet in closed session.

- ❖ Meetings are subject to cancellation; agenda items are subject to removal or items may be taken out of order.
- ❖ The CCDA Executive Committee meets under the authority of Government Code § 8299.
- ❖ The CCDA Executive Committee may hold a closed session on pending or proposed litigation involving the Commission [Govt. Code § 11126(e)] and personnel matters and performance review relating to the Commission [Govt. Code § 11126(a)].
- ❖ The meeting facilities and restrooms are accessible to individuals with disabilities.
- ❖ Each CCDA Committee meeting will provide a teleconference line, large print agendas, and captioning.
- ❖ Requests for accommodations for individuals with disabilities (sign-language interpreter, assistive listening device, Braille, or any other accommodation needed by an individual) should be made to the Commission office no later than 10 (ten) working days prior to the day of the meeting.
- ❖ Technical difficulties with equipment experienced prior to or during the meeting preventing or inhibiting accessibility accommodation is not cause for not holding or for terminating the scheduled meeting.
- ❖ If Para transit services are needed, they may be contacted at (916) 429-2744, TDD (916) 429-2568 in Sacramento. [Sacramento Regional Transit](http://www.sacrt.com) (www.sacrt.com) has public transit available the day of the meeting. For alternate routes contact Sacramento Regional Transit at (916) 321-BUSS (2877); for hearing impaired (916) 483-HEAR (4327).
- ❖ For [Los Angeles Public Transit](http://www.metro.net) (www.metro.net) or (323) 466-3876 for bus and rail transit information. Riders with hearing or speech impairments use the California Relay Service – dial 711, and then the number you need. For [Para transit services](http://www.asila.org) (www.asila.org) or if you ARE a certified access services rider within Southern California and would like to make a reservation call: 1-800-883-1295, TDD 1-800-826-7280. If you ARE NOT a certified access services rider, contact customer service at 1-800-827-0829, TDD 1-800-827-1359.

- ❖ For the latest information on meeting status, check the [California Commission on Disability Access](http://www.cdda.ca.gov/) Web Site: <http://www.cdda.ca.gov/>
- ❖ Questions regarding this notice and agenda may be directed to [Steve Funderburk](#), Office Administrator at (916) 319-9974 or at 721 Capitol Mall, Room 250, Sacramento, California 95814.

2) Approval of Meeting Minutes (May 14th, 2014) – Action

**CALIFORNIA COMMISSION ON DISABILITY ACCESS
EXECUTIVE COMMITTEE
MEETING MINUTES**

May 14, 2014

1. CALL TO ORDER

Chair Guy Leemhuis welcomed everyone and called the meeting of the Executive Committee of the California Commission on Disability Access (CCDA or Commission) to order at 1:30 p.m. at the City of Los Angeles Department on Disability, 201 North Figueroa Street, Suite 100, Los Angeles, California 90012.

The off-site meeting locations for teleconference were the Department of Rehabilitation, 721 Capitol Mall, Room 244, 2nd Floor, Sacramento, California 95814, and Cal Insurance and Associates Inc, 2311 Taraval Street, San Francisco, California 94116.

Chair Leemhuis reviewed the meeting protocols.

ROLL CALL

Committee Member Present: Daniel Torrez, Office of Senator Corbett
(Teleconference)

Commissioners Present: Guy Leemhuis, Chair
Scott Hauge, Vice Chair (Teleconference)
Betty Wilson

Staff Present: Stephan Castellanos, Executive Director
(Teleconference)
Angela Jemmott, Program Analyst (Teleconference)
Steven Funderburk, Office Technician
(Teleconference)

Also Present: Jodie Monaghan, Associate Mediator, Center for
Collaborative Policy

Staff Member Jemmott called the roll and confirmed the presence of a quorum.

2. APPROVAL OF MEETING MINUTES (April 9, 2014) – ACTION

Committee Member Torrez corrected the spelling of his last name.

MOTION: Vice Chair Hauge moved to approve the April 9, 2014, California Commission on Disability Access Executive Committee Meeting

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Minutes as corrected. Commissioner Wilson seconded. Motion carried unanimously.

3. COMMENTS FROM THE PUBLIC ON ISSUES NOT ON THIS AGENDA

There was no public comment.

4. ACTION ITEMS FROM PREVIOUS MEETING

Staff Member Jemmott announced a new tab on the website for bill tracking; and she stated Executive Director Castellanos and Committee Member Torrez are solidifying a date to meet with Senator Corbett in response to Vice Chair Hauge's questions.

5. STRATEGIC PLANNING REPORT

The Assessment:

Jodie Monaghan, the Lead Mediator of the Center for Collaborative Policy (CCP), stated the Design Team identified a broad spectrum of stakeholders from the business and disability communities and service providers to participate in stakeholder assessments. The CCP conducted thirty-four interviews with stakeholders to identify issues, challenges, and opportunities.

Ms. Monaghan provided the Assessment Summary Draft Report to Commissioners. She clarified that the findings on pages three through six are what she heard during the interview process. Commonalities among the thirty-four stakeholders included frustration, confusion, and a general awareness that access for individuals with disabilities is not ingrained in society. She stated every one of the interviewees seemed to feel like a victim.

All interviewees agreed that education is a key component and that compliance was more important than violations and complaints. Differences related to how compliance is enforced and rules to comply are applied.

Commissioner Questions:

Chair Leemhuis asked, under "Attitudes," if all of the small business perspective on access compliance was unfunded mandate or nuisance, not a civil right. Ms. Monaghan stated it was, although two people changed their mind after they engaged in the process.

Chair Leemhuis stated there are small businesses that understand accessibility and pride themselves on being accessible. He stated his concern about reaching a conclusion with too narrow a scope of people interviewed, as the information will be generalized and may paint a skewed picture. It would be helpful to understand the interviewees' types of businesses and whether they were representing a consortium of businesses as opposed to small business owners.

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Executive Director Castellanos agreed with the need to qualify that the language is not representative of all small businesses.

Chair Leemhuis requested meeting with the consultant to wordsmith it before it goes out to the public in the future. He stated the need to ensure that the data reflects California's demographic and requested greater balance of interviewees between Northern and Southern California to avoid false trends.

Ms. Monaghan stated this is not intended to be a statistically balanced report, but an assessment of attitudes and opinions. She stated her recommendations would remain consistent regardless of additional input.

Executive Director Castellanos agreed with being careful of the language in the document and making generalities. It is not an in-depth analysis; it is meant to be a quick snapshot of what is real and what is not.

Commissioner Wilson recommended adding a disclaimer as the opening statement of the document that states this data is only a preliminary introduction representing a small sample. Then, at the end, she recommended stating more research is necessary. Including those disclaimers alerts readers that the information in the document is only opening the door for more information on what is really going on in the community.

Executive Director Castellanos suggested taking today's comments and moving them forward to the next step. Additional interviews can be completed after the June workshop.

Chair Leemhuis stated the need for the Commission to define the term "small business." He asked how to ensure that all the aspects of the culture called small business are also incorporated.

Vice Chair Hauge stated "small business" is defined in the state of California as under 100 employees, in federal government as 500 employees, and in the Affordable Care Act (ACA) as 50 employees or less. "Mom and Pop shops" are considered microbusinesses.

Chair Leemhuis stated the importance of identifying what the report means by "small business." It is more than what normally comes to mind. By the federal and state definitions, it includes some large operations. He suggested looking at the three demographic small business groups mentioned by Vice Chair Hauge, as the issues will be different and they will require different education modules. If the issues are similar, the resources and the way the issues are addressed will be different. The small business community should not be treated as one monolithic group.

Executive Director Castellanos agreed and stated this is why the research and analysis component of the lawsuits in California has been initiated. Three Commissioners and the consultant will be putting together a Rubric to lift this kind of

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information out of the lawsuits. Chair Leemhuis's questions can be a part of this Rubric.

Ms. Monaghan stated Chair Leemhuis has asked excellent questions that should become steps in the strategic plan to achieve the ultimate goal of education. She suggested the strategic plan may say the Commission plans to put out education modules, but first will determine what constitutes communities, what the different communities are, who the real representatives are, and what resonates most with them to get the message out.

Executive Director Castellanos agreed there is a need for sound data to make good decisions on what needs to be done to get the right message out effectively. That is why the Commission is going through the strategic planning process. The next steps in the process are convening a work group, doing in-depth analysis on the data being collected, and defining additional research as it emerges from the data.

The Recommendations:

Ms. Monaghan provided an overview of the CCP's twelve recommendations for suggested goals, which can be broken down into specific objectives and action items that will include targeting different constituencies and the best way to reach them.

The third recommendation was prioritizing compliance over complaints. Chair Leemhuis recommended expanding the paragraph. The issue here is that the thirty days is a time to say the problem is being worked on, not to make the building accessible. Part of it is also making sure that the government is not telling business owners they are in compliance when they are not.

Executive Director Castellanos agreed and stated he will work with the consultant on better language and send it to Chair Leemhuis.

The eleventh recommendation was to require anyone involved in construction or commercial real estate to have accessibility training. Ms. Monaghan stated only architects are required to take five hours of training. It was suggested that designers, landscape architects, and contractors, particularly paving contractors, should be required to have additional ADA-compliance training.

Chair Leemhuis suggested partnering with the carpenters' union and others to do some of the training voluntarily.

Vice Chair Hauge offered to identify the leaders in the paving industry and send that information to staff.

Chair Leemhuis stated the CCP recommendation of an advisory board would be a good place for some of the public members and past Commission members to stay involved.

Process Going Forward/Schedule:

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Ms. Monaghan stated she will work with Executive Director Castellanos on improving the prioritizing compliance over complaints section; add Commissioner Wilson's comment about understanding that this is a small sample, not statistically valid, intended to indicate trends; and update the attitudes section so it does not imply that all small business owners see compliance negatively.

Commissioner Discussion:

Chair Leemhuis suggested utilizing the grid in Attachment D, at the back of Ms. Monaghan's presentation, in a way to clarify where the Commission's leverage and power is.

Executive Director Castellanos stated staff will put it in a useable format, add it to the website, and get it to all the Commissioners.

Ms. Monaghan stated the Strategic Planning Workshop will be on June 17th and 18th at the CCP offices on S Street in Sacramento. The CCP will take the data gleaned from the two-day workshop to create a draft three- to five-year strategic plan and a twelve- to eighteen-month action plan by the end of June for the Commission's review. Following that, there will be three validation workshops throughout the state, and the CCP will draft a governance structure. By the end of October, the CCP will finalize the strategic plan for approval by the Commission.

Commissioner Wilson stated there was a recommendation in a previous meeting that the Commission convene three statewide workshop conferences to get information to the public, but there is also a need for the Legislature to hear the concerns. She asked if that could be incorporated into the Strategic Planning Workshop or the validation workshops.

Executive Director Castellanos stated there have been discussions on how to organize attendance at workshops and stretch available funds as far as possible. By working with organizations and agencies that can identify individuals who are representative of large business and professional sectors, staff hopes to rely on them to provide some of the cost to support the effort.

Chair Leemhuis stated the same attention should be paid to diversity on the disability side that is being paid on the small business side, so the workshop reflects California's fabric of diversity. He suggested reaching out to large disability communities that also have access issues, such as the psychiatric and developmental disability communities. He offered his and Commissioner Wilson's help, as they have done a number of conferences in the past.

Executive Director Castellanos stated he will send the list of possible contacts to Commissioners for their suggestions today. He asked Commissioners to provide feedback on the attendance list by the end of the week. Ms. Monaghan plans to send out the invitations to the workshop next week.

Action Items

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- Staff is to work with the consultant on better language in the third recommendation and send it to Chair Leemhuis.
- Vice Chair Hauge is to identify the leaders in the paving industry and send that information to staff.
- Staff is to utilize the grid in CCP's Attachment D in a way to clarify where the Commission's leverage and power is, put it in a useable format, add it to the website, and get it to all the Commissioners.
- Staff is to send the list of possible contacts for the workshop to Commissioners for their suggestions. Commissioners are to provide feedback by the end of the week.

6. MONTHLY BUDGET UPDATE

Chair Leemhuis deferred this agenda item to a future meeting.

7. MEETING LOCATIONS AND COST

Chair Leemhuis deferred this agenda item to a future meeting.

8. TALKING POINTS FOR FUNDING RESEARCH

Executive Director Castellanos stated there was a discussion at the last meeting about preparing an outreach letter. He stated he will email his first draft to Chair Leemhuis for feedback.

9. LEGISLATIVE RUBRIC

- Chair Leemhuis deferred this agenda item to a future meeting.

10. CCDA BILL TRACKING/ANALYSIS

- AB 1885 - Public Buildings: Access: Disabled Persons - Bigelow R**
- AB 1991 - Construction-Related Accessibility Claims - Morrell R**
- AB 2714 - Vehicles: Disabled Persons Placard - Hernandez, Roger D**
- AB 1612 - Accessible California Code Of Regulations - Donnelly R**
- AB 1848 - Public Accommodations: Construction-Related Accessibility Claims - Allen R**

Executive Director Castellanos stated Assembly Bills (AB) 1885, 1991, and 1848 went down in the Policy Committee, and AB 2714 was withdrawn.

Executive Director Castellanos stated AB 1612 is about the online accessibility of the California Code of Regulations. The Office of Administrative Law works with a vendor that offers a reader for purchase so members of the disability community can access the code. No other members of the public are required to purchase anything. He added that the Office of Administrative Law seems to be actively trying to find a solution to this issue.

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Chair Leemhuis stated he would like the Commission to begin taking positions on bills. AB 1612 is a bill to support. He asked that staff create a consent calendar for issues such as this.

MOTION: Vice Chair Hauge moved to support Assembly Bill 1612 for an accessible version in a useable, searchable format of the California Code of Regulations. Commissioner Wilson seconded. Motion carried unanimously with one abstention.

Chair Leemhuis asked staff to draft a letter and post it on the website that the Commission is in support of AB 1612 for an accessible version of the California Code of Regulations.

Executive Director Castellanos stated he will send a copy to the author's office, as well.

Action Items

- Staff is to create a consent calendar.
- Staff is to draft a letter and post it on the website that the Commission is in support of AB 1612 and send a copy to the author's office.

11. FUTURE AGENDA ITEMS

Chair Leemhuis asked staff to put the future staffing needs of the Commission on the June agenda. He and Executive Director Castellanos will be speaking to legislators about acquiring additional resources for staff development. He stated the need for a research person to engage in ongoing analysis.

Chair Leemhuis reminded Commissioners they are to identify potential partners - organizations and individuals who will bring funds, staff resources, or space that the Commission can utilize while moving around the state. He asked Commissioners to contact nonprofits and small and large business owners that they know, and to email the lists of contacts that they have already spoken to and who have responded asking for more information to staff before the June 4th Education and Outreach Committee meeting so the Committee can compile the lists to present at the June 18th Executive Committee meeting.

Chair Leemhuis stated he and Executive Director Castellanos plan to visit San Francisco during the summer to meet with some of Vice Chair Hauge's business community contacts. He stated he will email Vice Chair Hauge to schedule a date.

Chair Leemhuis stated he will be unable to attend the 10th Annual Disability Capitol Action Day on May 21st. He stated his plan to speak with Catherine Blakemore, the Executive Director of Disability Rights California, for more information on the event, and to ask if there will be an opportunity for the Commission to be recognized as being there in support so the public will hear about the Commission and what it is

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doing. He stated he will contact staff by the end of the week with the information from Ms. Blakemore.

He asked staff to have brochures available, and asked anyone who attends to take photos that can be posted on the website.

Executive Director Castellanos stated staff will be participating and will send a reminder email to all Commissioners.

12. CLOSED SESSION - PERSONNEL MATTER

Executive Director Evaluation

Chair Leemhuis deferred this agenda item to a future meeting.

13. OPEN SESSION

This session was deferred to a future meeting.

14. ADJOURN

MOTION: Vice Chair Hauge moved to adjourn the May 14, 2014, California Commission on Disability Access Executive Committee meeting. Commissioner Wilson seconded. Motion carried unanimously.

Chair Leemhuis adjourned the meeting at 3:30 p.m.

5) 2015 CCDA Calendar

Draft 2015 CCDA Meeting Calendar

Month	Full Commission (10am – 4pm)	Executive Committee (1:30pm – 3:30pm)	Education & Outreach Committee (10am – 11:30am)	Checklist Committee (1pm – 3pm)	Proposed Legislative Committee (TBD)
January	14 th (Sacramento)			21 st (Teleconference)	
February		11 th (Teleconference)	4 th (Teleconference)		25 th (Teleconference)
March				4 th (Teleconference)	
April	22 nd (Los Angeles)		21 st (Los Angeles)		15 th (Teleconference)
May		13 th (Teleconference)		6 th (Teleconference)	
June		17 th (Teleconference)	3 rd (Teleconference)		10 th (Teleconference)
July	29 th (Sacramento)			15 th (Teleconference)	
August			12 th (Teleconference)		19 th (Teleconference)
September		16 th (Teleconference)		2 nd (Teleconference)	
October	21 st (Los Angeles)		20 st (Los Angeles)		14 th (Teleconference)
November		18 th (Teleconference)		4 th (Teleconference)	
December		16 th (Teleconference)	2 nd (Teleconference)		9 th (Teleconference)
Total	4	6	6	6	6

7) Strategic Planning Report – Update



Please Come to Our Workshop!

Access for California – Planning for the Future

CCDA invites you to attend the *Access for California – Planning for the Future* workshop to give input and comments on the draft CCDA Five-Year Strategic Plan.

Important Details

Date: **October 2nd, 2014**

Time: **1:00 to 4:00pm**

Location: **634 South Spring Street, Edison Room, Lobby Level,
Los Angeles, CA 90014**

(Transit: 7th & Spring – Parking: \$7.00)

RSVP

If you plan to attend the workshop, please RSVP to Grace Person at the Center for Collaborative Policy (gperson@ccp.csus.edu; 916-341-3329) by 5:00pm on September 23rd. Seating is limited. Additional meeting materials will be sent to you in advance of the workshop.

Accessibility and Accommodation

We welcome requests for accommodations from individuals with disabilities. Please send your request to Grace Person as soon as possible, but no later than September 18th (ten working days prior to the day of the workshop) in order for the Commission to properly accommodate your needs.

We hope that you will attend this workshop, or if unavailable to attend the meeting, you are welcome to provide comments on the draft CCDA Five-Year Strategic Plan by following the instructions on the CCDA website at: www.cdda.ca.gov

About CCDA:

The mission of the CCDA is to promote disability access in California through dialogue and collaboration with stakeholders including, but not limited to, the disability and business community and all levels of government. The CCDA works to increase coordination among stakeholders, to make recommendations to promote compliance laws and regulations, and to provide uniform information about disability access requirements to the stakeholders.



CCDA

California Commission
on Disability Access

CALIFORNIA COMMISSION ON DISABILITY ACCESS

Draft Five-Year Strategic Plan Outline

Prepared by

California State University, Sacramento
Center for Collaborative Policy

August 2014

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INTRODUCTION

It is my pleasure to offer the 5 year strategic plan for the CA Commission on Disability Access. This plan is the culmination of an intensive collaborative effort among key stakeholders in the disability community, the business sector, and governmental organizations. From the beginning of this effort a strong emphasis was placed on transparency and openness—in order to bring important issues into the discussion in a manner that could lend itself to constructive problem solving and realistic work planning for the future.

The goals in this strategic plan are wide, ambitious and varied. By design there was not a limit placed on what is achievable now, but instead what needed to be achieved in the near future if given the right combination of commitment, time, and resources. It was notable that the collaboration among the many parties ultimately resulted in a series of efforts that was widely supported across a diverse set of interests and sectors.

The process for this strategic plan started months in advance of the formal two day workshop that resulted in the main findings and agreements for the plan. With the help of Sacramento State University's Center for Collaborative Policy, a stakeholder interview and assessment effort was undertaken to learn what important information and perspectives were being held by key players in the field. The resulting information gathered was brought into the strategic planning dialogue and helped prompt the critical gap analysis process that led to the goals and objectives outlined in this plan.

All strategic plans are essentially 'living documents' and CCDA, in partnership with its varied stakeholder community, will implement these goals and implementation plans with refinement in mind as they uncover new data. My staff and I are excited to embark on the work outlined in this plan and we are confident that the partnerships and outcomes of these efforts will significantly further the goals of disability access in California.

Steve Castellanos
Executive Director
California Commission on Disability Access

DRAFT OUTLINE

**CCDA FIVE-YEAR
STRATEGIC PLAN**

2014-2019

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VISION

DRAFT CCDA VISION STATEMENT

An accessible, barrier free California = Inclusive and equal opportunities and participation for all Californians.

MISSION

CCDA MISSION STATEMENT

The mission of the California Commission on Disability Access is to promote disability access in California through dialogue and collaboration with stakeholders including but not limited to the disability and business community and all levels of government.

CORE VALUES

(DRAFT-VALIDATION WORKSHOP WILL ADD)

The core values are the fundamental perspectives held by CCDA and its client community, and reflect the collective culture and priorities that steer the strategic planning effort and its ultimate implementation – from personal and professional viewpoints translated to the organization.

The Core Values driving the collective work of CCDA and its client community are:

- Seek out leaders from both the disability and business community to help inspire vision, knowledge, integrity, loyalty, pride, passion and service to promote disability access in California.
- Empower those with disabilities by providing information to the community, businesses and governmental entities about disability culture and the disability community's key place in California's economic fabric.
- Support Californians' with disabilities by giving them the tools they need to participate in their community and make a difference in society as a whole.
- Recognize that successful and integrated statewide physical access improvements for persons with disabilities requires sensitivity to the challenges that businesses face in implementing access goals.

- Foster an environment that values and practices communication and collaboration across the wide spectrum of interests in the disability, governmental and business communities.

GUIDING PRINCIPLES

(DRAFT-VALIDATION WORKSHOP WILL ADD)

Guiding principles help set the tone of how to achieve goals. These principles reflect procedural priorities, shared processes, and the rules of engagement of how the CCDA community will work to implement efforts designed to meet its objectives.

The Guiding Principles are:

- Developing advocates from diverse backgrounds, including persons with disabilities and the informed business community, is critical to California's overall economic success and to promoting and improving disability access for all Californians.
- The CCDA community and its activities should be led by valued and dedicated partners, both representing the full range of disabilities as well as the business community that employs and serves them.
- Knowledge of disability history and culture is an essential part of understanding the access needs and requirements of the disability community in California.
- Providing resource information and fostering awareness of disability community rights, capabilities, and benefits to the business community of California will help create a partnership in support of improved disability access and joint economic interests.

GOALS AND OBJECTIVES

Each of the following goals identifies desired end results to achieve in the next five years. The goals reflect the most important strategic issues for the CCDA as a whole, and while the goals are realistic and achievable, they seek to stretch and challenge CCDA.

Goal 1: Advocate for access curricula for post-secondary and technical school programs.

As part of the effort to maintain and build a network of trained and knowledgeable architects, designers, landscape architects, contractors, building inspectors, and other construction trade workers versed in the issues and best practices of accessibility practices and design, the goal addresses the need to raise awareness of and increase training around accessibility design and construction for job seekers interested in the built environment, as well as for professionals with established careers who may seek continuing education credit or job diversification.

Objectives/Strategies:

1. Create an Advisory Board.
 - a. CCDA to create objectives for the advisory board.
2. Meet with all professional and academic groups and accreditation bodies and building officials.
3. Make recommendations to amend the Education Code and or seek legislation to include disability access curricula requirements and training at the post-secondary level.

Goal 2: Increase disability access awareness.

A large number of members of the disability community are not readily identifiable. As our population ages, mobility issues will affect a greater percentage of society and access will become even more important in the near future. Accessibility compliance is sometimes viewed as unnecessary and applicable to a very small minority of the population. Many small business owners view access compliance as either an unfunded mandate or a nuisance – not a civil right. Business owners many times are unaware of Americans with

Disabilities Act (ADA) requirements - or if they are, what compliance looks like. The goal seeks to raise awareness of access issues and tools available to assist businesses and the community to support changes to the built environment.

Objectives/Strategies:

1. Develop a public and culturally appropriate media /social awareness campaign to increase awareness and educate the general public, government agencies and elected officials.
2. Develop dialogue opportunities for the business and disability communities.
3. Encourage collaboration between CASp inspectors and the disability community and coordinate partnerships.

Goal 3: Create training programs for targeted constituencies.

The goal seeks to address the lack of opportunity for businesses and professionals in the planning, design, property and construction sectors to learn about and to engage with resources around access issues and find support to make accommodation modifications. Community groups and organizations from the disability community and other communities will also benefit from trainings on and conversations on rights and remediation efforts locally, statewide, and nationally.

Objectives/Strategies:

1. Collaborate and coordinate with professional associations. Also target elected officials and governmental entities, as well as property and business owners. The messages should include:
 - a. Uphold current laws (code 4450, HS code 11135, cc 51 and laws related to program access such as use of service animals) and create new ones to promote disability access.
 - b. Promote cultural competency regarding disability and program access.
2. Seek opportunities to engage diverse interest groups in integrated training and dialogues.
 - a. Target disability communities – both individuals and organizations (educate them on rights and remediation).
3. CCDA coordinates with associations on compliance for built environment and disability bar.

Goal 4: Create and identify revenue streams to fund access needs (subject to increased CCDA staffing).

There is currently no revenue source available to offset the financial cost to assist businesses with access compliance issues. The goal speaks to the need to identify and secure a revenue stream to support efforts to mitigate accommodation costs and incentivize access compliance.

Objectives/Strategies:

1. Identify funding sources for small businesses and property owners with validated needs.
2. Research budget systems to fund access compliance.
3. Examine programs underway for opportunities to create funding allocations for access compliance.
4. Create through legislation a designated funding stream for access programs.

Goal 5: Create financial and other incentives for access compliance

Similar to goal 4, the intent of the goal is the desire to support and encourage access compliance through new and creative incentive programs.

Objectives/Strategies:

1. Prioritize compliance through funding at local and state government levels to increase access.
2. Investigate a state and/or local tax credit and deductions.
3. Restore tax credits for accessibility compliance for business owners.
4. Create a recognition program for access compliance similar to the U.S. Green Building Council's Leadership in Energy & Environmental Design (LEED); project level, municipality, statewide.
5. Investigate whether and how to implement a revolving loan/grant program to provide for accessibility modifications similar to the California Underground Storage Tank (UST) Cleanup Fund (Fund).
6. Investigate whether and how to reduce permit fees as a means to facilitate barrier removal and to reduce the amount of time needed to process an application.
7. Encourage CASp to review potential cost reductions and efficiencies.

8. Explore incentives for real estate development, and reference enterprise zones and other models.

Goal 6: Explore the development of a state level American with Disabilities Act (ADA) Access office.

Information, resources, and compliance support for access and accommodation requests are found at varying levels throughout state and local government. The inconsistency of response, availability, and information resources is a challenge for those who seek to identify and implement solutions to compliance issues. The goal seeks to address the disparate levels of resources and information at various state offices by providing a single access point that can guide people in the process of access mitigation and compliance.

Objectives/Strategies:

1. Survey other state programs for examples of state level ADA access offices e.g. Massachusetts.
2. Study all existing offices and programs throughout California government relating to ADA/access compliance.
3. Determine number of city and county ADA coordinators, as a potential survey.
4. Develop a vision and core mission for the new office, and assess services to provide i.e. ombudsman, interagency coordination, and/or other services.

Goal 7: Advocate to hold authorities having jurisdiction accountable for the built environment (both public and private) to avoid passive non-compliance for architectural and program access.

Compliance is seen as expensive and most small business owners view access compliance as prohibitively expensive – particularly in older buildings. Additionally, there are few mechanisms to enforce state and federal accessibility laws other than through building inspections (at the state level if modifications trigger a building permit) and lawsuits (at the federal level since there are no building inspectors at the federal level). Conversely, local and state buildings also experience challenges addressing accessibility in existing buildings, and rarely are able to make the necessary adjustments if they are even aware of the requirements. The purpose of the goal is to seek out ways to educate and support public and private entities on their responsibilities for access compliance.

Objectives/Strategies:

1. Understand the scope of authority and responsibility of public agencies and property owners regarding disability access.
2. Assess the feasibility of whether California should mandate local governments to be responsible for built environment. (part of Goal 7?)
3. Insure business owners and property owners have full knowledge and acceptance of their responsibilities.
4. Identify systemic gaps to the achievement of disability access compliance.
5. Develop recommendations to the legislature regarding accountability (both top down and bottom up) for the built environment to achieve compliance.
6. Help government understand how to create and/or expand mechanisms for accountability on public property, private property and the public/private interface.

Goal 8: Maintain data on status of access compliance.

There is confusion about access laws and regulations. Not all business owners are aware of Americans with Disabilities Act (ADA) requirements - or if they are, what compliance looks like. There are questions as to what information exists on compliance successes and where opportunities exist to create greater access, not to mention outcomes from federal accessibility lawsuits. The purpose of the goal is to provide relevant information on the issue of access compliance throughout California.

Objectives/Strategies:

1. Continue to collect data on lawsuits related to access violations.
2. Expand CCDA website to track known access issues/out-of-compliance properties.
3. Develop research and analysis rubric for data collection (defines what to collect and why).
4. Identify how ADA access is coordinated at state/county and local levels.
5. Gather data from a diverse set of stakeholder organizations at periodic roundtable meetings.
6. Collect data on successful compliance and compile Best Management Practices (BMP's).

Goal 9: Expand methods of identification, obligation, and enforcement of barrier removal in the built environment.

The purpose of the goal is to facilitate awareness of current and potential gaps and inconsistencies in policy at the state and local levels. With the information of gaps and inconsistencies, accessibility advocates can support and strive for changes that improve the built environment for all.

Objectives/Strategies:

1. Monitor local ordinances, bills and policies passed by elected officials that negatively impact access.
2. Partner with CASI (do we mean CASp?) to identify gaps where oversight of access compliance exists, an example may include that business transactions do not trigger a request for a building permit.
3. Strengthen working relationships with CASp specialists and government organizations.
4. Recommend expansion of disclosure in lease/purchase agreements between developers/property owners and lessee/buyers of ADA issues.
5. CCDA to coordinate with associations and the disability bar on compliance for built environment.
6. Codes should be characterized as health, safety and welfare, not as “access codes” that are part of the building codes.

ACKNOWLEDGEMENTS

The CCDA Strategic Planning Team would like to acknowledge and thank all those who helped contribute to the development of the 2014 Five-Year CCDA Strategic Plan.

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Stakeholder Workshop Participants

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9) Monthly Budget Update

CCDA Narrative Monthly Budget Plan

Total Budget for FY 14-15 <u>\$511,000.00</u>
Current Month's expenditures:
\$25,189.21

NOTE: The fund categories can be re-allocated as needed.

PERSONNEL SERVICES

A. Salary and Benefits – Total: Budget \$350,000 FY 14-15

B. Position Count- 4

Commissioners (Per Diem), Executive Director, Program Analyst, and Office Technician

Benefits include: health care, retirement, unemployment, and other staff benefits
(Current Month expenditures: \$23,426.15)

Appointed Commissioners Per Diem- A budget of \$9,000.00 is included in the Salary and Benefits totals. Individually commissioners can receive up to \$1,200.00 per FY.

We have 11 appointed commissioner positions that can individually receive \$100 Per Diem for the attendance of required meetings (Currently we have 2 vacancies).

FY 13/14 Per Diem (July 1st 2013 – June 30th 2014)

• Full Commission	\$1,900
• Executive Committee	\$2,000
• Education & Outreach	\$800
• Strategic Planning Workshop	\$400
TOTAL	\$5,100

FY 14/15 Per Diem (July 1st 2014 – Current)

• Full Commission	\$700
• Education & Outreach	\$300
• Checklist	\$200
TOTAL TO DATE	\$1,200

Reporting as of August 31 2014

CCDA Narrative Monthly Budget Plan

Con't:

OPERATING EXPENSES AND EQUIPMENT

C. General Expense-Budget Total: \$47,000.00

- **Office Supplies** including binders, file folders, printer paper, toner, staples, etc
- **Printing:** to include flyers, registration forms, handouts, workshop information, binding etc.
- **Phone and Internet Service:**
- **Postage:** Includes mailing, postage of flyers, program announcements, fiscal reports etc.
- **Meeting Support:** caption, meeting minutes, meeting rentals etc.

D. Facilities Operation- Total: \$39,000.00

- Monthly rent for Executive Staff office(current monthly cost \$3,120.75)

E. Travel – Total: \$8,000.00

- Travel includes local travel and TEC from all commission meeting travel

F. Training – Total: \$3,000.00

- Training scheduled for staff professional development and commissioner orientations

G. Consultant/Professional Services – Total: \$56,000.00

- Internal Contracts for Fiscal Services, Human Resources, and IT Services.

H. Information Technology – Total: \$8,000.00

- Website redesign, hosting, and hardware/software technical support

Total: \$511,000.00

11) Legislative Rubric

CCDA Bill Tracking Report

September 16, 2014

AB1612

Vetoed by Governor Brown on September 15th

(Author Tim Donnelly, 33rd Assembly District) State government: regulations.

Current Text: Amended: 5/23/2014

Introduced: 2/6/2014

Last Amend: 5/23/2014

Status: 6/24/2014-From committee: Do pass and re-refer to Com. on APPR. with recommendation: to consent calendar. (Ayes 10. Noes 0.) (June 24). Re-referred to Com. on APPR.

Location: As of 6/24/2014 the bill is at the 2nd House Fiscal Committee Desk.

Calendar: 8/4/2014 10 a.m. - John L. Burton Hearing Room (4203)

SENATE APPROPRIATIONS, DE LEÓN, Chair

Summary: The Administrative Procedure Act requires the Office of Administrative Law to provide on its Internet Web site, free of charge, the full text of the California Code of Regulations, and a list of, and a link to the full text of, each regulation filed with the Secretary of State that is pending effectiveness, as specified. This bill would prohibit the Office of Administrative Law from charging a fee to enable access for individuals with disabilities, as specified, and would require that accessibility options advertised to end users of the Internet Web site under the "accessibility" link be made available to the public free of charge.