CCDA | California Commission on Disability Access

GOVERNOR EDMUND G. BROWN JR.

CALIFORNIA COMMISSION ON DISABILITY ACCESS
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MEMBERS of the COMMISSION
Rocky Burks - Chair
Scott Hauge – Vice - Chair
Tom Ammiano – Assembly Member
Connie Conway – Assembly Member
Ellen Corbett – Senate Member
Jean Fuller – Senate Member
Chris Downey
Douglas Wiele

MEMBERS of the COMMISSION
Lillibeth Navarro
Anthony Seferian
Chester "Chet" Widom
Betty Wilson
Guy Leemhuis
Michael Paravagna

Commission Executive Staff
Stephan Castellanos – Executive Director

MEETING NOTICE AND AGENDA
CALIFORNIA COMMISSION ON DISABILITY ACCESS

Meeting Site Location

DEPARTMENT OF CONSUMER AFFAIRS
1625 NORTH MARKET BLVD.
NORTH MARKET HEARING ROOM
SACRAMENTO, CA 95834

On
October 16th, 2013
10:00 a.m. to 4:00 p.m.
(The end time is an estimate. The actual meeting may conclude earlier)

WEBCAST ACCESS: http://www.dca.ca.gov/stream/audiocast.asx

TELECONFERENCE # 1-866-662-5089

PARTICIPANT PASSCODE 24114538

Notice is hereby given that the California Commission on Disability Access (CCDA) will hear, discuss, deliberate and/or take an action upon the following items listed in this notice. The public is invited to attend and provide their input or comments.

ITEMS:

1) Call to Order/ Roll Call/ Pledge of Allegiance/Housekeeping Items

2) Comments from the Public on Issues not on this Agenda: The Commission will receive comments from the public at this time on matters not on the agenda. Matters raised at this time may be briefly discussed by the Commission and/or placed on a subsequent agenda.

3) General Business Items:
   a) Review/Approval of Meeting Minutes – (July 24th, 2013) – Action
   b) CCDA Introduction of New Commissioner and Swearing in of Office
   c) Status of Commissioner Appointments - Update
   d) Election of Officers
   e) Nomination of Public Members Education & Outreach Committee CCDA
   f) Committee as a Whole - Discussion
   g) Schedule Yearly Calendar - Proposal
   h) Attendant Reimbursement Policy Adoption
   i) CCDA Budget Report
   j) Executive Director Report

Break For Lunch - 12:00pm – 1:00pm

4) Guest Presentation(s)

5) Demand Letters/Claim Filing Items - Update

6) Education & Outreach Committee - Establish Charge

7) Future Agenda Items: The Commission may discuss and set for action on future agendas, procedural and substantive items relating to Commission mandates, projects, responsibilities, Commission policy, and administrative matters.

8) Adjournment of CCDA Meeting

The CCDA meeting is operating under the requirements of the Bagley-Keene Open Meeting Act set forth in Govt. Code Section § 11120-11132. The Act generally requires the CCDA to publicly notice their meetings, prepare agendas, accept public testimony, and conduct their meeting in public unless specifically authorized by the Act to meet in closed session.

- Meetings are subject to cancellation; agenda items are subject to removal or items may be taken out of order.
- The Commission meets under authority of Government Code § 8299.
- The Commission may hold a closed session on pending or proposed litigation involving the Commission [Govt. Code § 11126(e)] and personnel matters and performance review relating to the Commission [Govt. Code § 11126(a)].
- The meeting facilities and restrooms are accessible to individuals with disabilities.
- Each CCDA Commission meeting will provide web casting, teleconference, Braille and large print agendas, and captioning.
- Webcast access: http://www.dca.ca.gov/stream/audiocast.asx
- Requests for accommodations for individuals with disabilities (sign-language interpreter, assistive listening device, or any other accommodation needed by an individual) should be made to the Commission office no later than 10 working days prior to the day of the meeting.
- Technical difficulties with equipment experienced prior to or during the meeting preventing or inhibiting accessibility accommodation is not cause for not holding or for terminating the scheduled meeting.
- If paratransit services are needed, they may be contacted at (916) 429-2744, TDD (916) 429-2568 in Sacramento. Sacramento Regional Transit (www.sacrt.com) has public transit available the day of the meeting. For alternate routes contact Sacramento Regional Transit at (916) 321-BUSS (2877); for hearing impaired (916) 483-HEAR (4327).
- For Los Angeles Public Transit (www.metro.net) or (323) 466-3876 for bus and rail transit information. Riders with hearing or speech impairments use the California Relay Service – dial 711, and then the number you need. For paratransit services (www.asila.org) or if you ARE a certified access services rider within Southern California and would like to make a reservation call: 1-800-883-1295, TDD 1-800-826-7280. If you ARE NOT a certified access services rider, contact customer service at 1-800-827-0829, TDD 1-800-827-1359.
- For the latest information on meeting status, check the California Commission on Disability Access Web Site: http://www.ccda.ca.gov/.
- Questions regarding this notice and agenda may be directed to Steve Funderburk, Office Administrator at (916) 319-9974 or at 721 Capitol Mall, Room 250, Sacramento, California 95814.

3) General Business Items

a) Review/Approval of Meeting Minutes – (July 24th, 2013) – Action

CALIFORNIA COMMISSION ON DISABILITY ACCESS
FULL COMMISSION
MEETING MINUTES

July 24, 2013

1. CALL TO ORDER

Vice Chairman Scott Hauge welcomed everyone and called the meeting to order at 10:01 a.m. at the Department of Consumer Affairs, First Floor Hearing Room, 1625 North Market Blvd., Sacramento, California 95834.

ROLL CALL

Committee Member Present:	Sean Connelly, Office of Senator Corbett (Teleconference)
Commissioners Present:	Rocky Burks, Chairman Scott Hauge, Vice Chairman Guy Leemhuis Anthony Seferian Betty Wilson
Commissioners Absent:	Tom Ammiano Connie Conway Ellen Corbett Jean Fuller Lillibeth Navarro Chester "Chet" Widom
Staff Present:	Stephan Castellanos, Executive Director Angela Jemmott, Program Analyst Steven Funderburk, Office Technician
Also Present:	Julia Bilaver, Attorney General's Office Lisa Cooley (Teleconference) Wade Cooper, Teranomic Software Armando Herman Dhiru Patel (Teleconference) Ted Prim, Attorney General's Office Adam Sutkus, Associate Director, Center for Collaborative Policy

Staff Member Jemmott called the roll and confirmed the presence of a quorum.

PLEDGE OF ALLEGIANCE

Vice Chairman Hauge led the Commission in the Pledge of Allegiance.

HOUSEKEEPING ITEMS

Vice Chairman Hauge reviewed the meeting protocols.

2. COMMENTS FROM THE PUBLIC ON ISSUES NOT ON THIS AGENDA

Armando Herman stated his concern over inaccessible sidewalks in Los Angeles, particularly in District 14. He submitted a copy of a motion from the Los Angeles City Hall and an article from the Los Angeles Times, dated January 31, 2012, regarding the problem with sidewalks. He felt his complaints were ignored by the City of Los Angeles, and came to ask the Commission for help to ensure accessible, safe public sidewalks in Los Angeles.

Commissioner Wilson asked if he brought this issue to the attention of the Los Angeles Commission on Disability. Mr. Herman stated he has tried to attend their meetings, but they have always been postponed or rescheduled, or do not have any members of the Commission present.

Lisa Cooley, a former member of the California State Council on Developmental Disabilities, speaking as a member of the public, stated her concern regarding statewide hotel accessibility related to the use of automatic switches in hotel restrooms. Chair Burks asked Ms. Cooley to contact the CCDA office to give further details of her concern to staff. It may fall under the Division of the State Architect (DSA) if it is an issue on building code compliance.

Dhiru Patel, a small business owner in Lancaster, California, stated there were six hotels that were sued by a hearing person with a service dog and the requirement for teletypewriter (TTY) equipment. His business went through a CASp inspection and tried to correct all of the required items, yet he has been sued multiple times. He mentioned a man named Alexander Johnson, who has sued 250 businesses with the help of a lawyer in Hollywood, California. Small businesses are being sued and spending money on compliance, and are therefore unable to pay for the suit. He stated people come to his hotel with service dogs, yet he does not know if the dogs are helping the customers or not, because they seem unnecessary while the customers secure their rooms. He asked for the Commission's help in addressing this issue and added that small business owners want to help the disability community.

Chair Burks asked Mr. Patel to contact the CCDA office and speak to Executive Director Castellanos to address his ongoing concerns.

3. GENERAL BUSINESS ITEMS

a. Review/Approval of Meeting Minutes — (April 4, 2013) — Action

MOTION: Vice Chairman Hauge moved to approve the April 4, 2013, California Commission on Disability Access Full Commission Meeting

Minutes as presented. Commissioner Wilson seconded. Motion carried unanimously, with one abstention.

b. CCDA Introduction of New Commissioner and Swearing in of Office by Senator Roderick Wright

Vice Chair Hauge introduced Senator Roderick Wright. Senator Wright led the swearing in of office for new Commissioner Guy Leemhuis.

Chair Burks, Vice Chair Hauge, and Executive Director Castellanos welcomed Commissioner Leemhuis to the Commission. Commissioner Leemhuis stated he is honored to serve on this Commission and looks forward to working collaboratively with the other Commissioners to effect change in disability access. He hoped that the Commission will continue to work creatively to realize true access in the state of California for all citizens.

c. Status of Commissioner Appointments – Update

Executive Director Castellanos stated the Commission has been contacted by the governor's office regarding another possible appointment. He stated he will keep everyone up to date with new information as he receives it. Chair Burks asked people to encourage desirable candidates to submit their applications to the governor's appointments office.

d. Disabled Access Legislative and Regulatory Developments
1. AB 223 – R. Olsen – Civil Actions: Disabled Access
2. SB 550 – D. Jackson – Accessible Housing

Executive Director Castellanos stated these two bills are being held in committee and under submission and will not be going forward.

Commissioner Wilson suggested developing a Committee to help staff track relevant bills to make recommendations on the Commission's responsibilities and approach, to be designed as part of the CCDA Strategic Plan. The Commission cannot effectively make decisions and recommendations without understanding the impact of the bills and receiving timely updates. She stated the need for the Commission to take a more proactive role and not let these bills or issues go by the wayside because they affect too many people.

Executive Director Castellanos agreed with Commissioner Wilson's recommendations and stated he will look forward to working with the Committee on how to implement that. He stated the Commission uses a tracking service to identify bills of interest, and also watches what bills other organizations, such as Disability Rights California and the California Chamber of Commerce (CalChamber), are tracking.

Vice Chair Hauge asked if the authors of the legislation have reached out to the Commission. Executive Director Castellanos stated they have not, so far, but staff is looking at how to improve that. He is in the process of setting up regular

meetings with the legislative members of the Commission to provide them with Commission updates and to receive their input.

Public Comment:

Mr. Herman stated it is important to continue to consider how future legislation will impact individuals with disabilities for generations, and to come against legislation that will hinder or interfere with them. History shows that, without transparency, prohibited actions take place that result in the creation of more legislation and more amendments. He asked the Commission to keep transparency, visibility, accountability, and oversight in mind.

Action Items

- No action items

e. CCDA Quarterly Budgets Report

Executive Director Castellanos stated there are two or three postings that are not reflected in the fourth quarter budget reporting that include ongoing expenses and the retention of two consultants.

Staff Member Jemmott reported that the office operating expense of $93,113 and the personnel expense of about $19,000 are not reflected in the budget report. These figures have exhausted the current year budget. The August monthly budget report will reflect the year end expenditures.

Chair Burks asked how coordination and collaboration are progressing with the other state agency and departments the Commission relies on for assistance with the budget.

Executive Director Castellanos stated staff is in touch with the other agencies the Commission contracts with for support. He added that collaboration is as much staff's responsibility as theirs. Oftentimes, rotating individuals are assigned to assist the Commission, so it is important to remain close to the offices, identify those individuals, and get to know them. Staff Member Funderburk has assumed much of the responsibilities and has been very helpful in that effort. Executive Director Castellanos stated the other agencies are improving, and staff is improving as well.

Action Items

- No action items

f. Executive Director Report

Communications and Outreach:

Public Assistance: Executive Director Castellanos stated a number of the provisions of Senate Bill (SB) 1186 took effect on July 1st, including the item that deals with a landlord's responsibility to disclose whether or not their property has

been inspected by a CASp inspector. Staff has received a number of calls relating to this issue, and is collecting this information to add to the FAQ section of the CCDA website. There is a question about how staff will deal with customer call support in the future as calls continue to increase.

DSA/DOR/CCDA Collaboration: Executive Director Castellanos stated the relationship with the DSA and the Department of Rehabilitation (DOR) continues to improve as staff works with them to develop educational tools. The CCDA has been included in the DOR's 2013-2018 Strategic Plan under Goal Two, Equal Access, and the DOR continues to express commitment to the Commission and its success. The DOR's video, relating to helping businesses understand their duties and responsibilities, will be released in September and will be posted on the CCDA website, along with a webinar the DOR recently hosted on the myth of drive-by lawsuits and educational materials provided by the ADA network.

DGS: Executive Director Castellanos stated the Department of General Services (DGS) is working with staff, as well as the DOR, which had to approve these efforts, to establish Internet service for the Commission, to be used primarily as a communication tool.

ICC: Executive Director Castellanos stated he recently met with David Walls, of the International Code Council (ICC), formerly the executive director of the California Building Standards Commission (CBSC), to discuss training on understanding the code, utilizing ICC's robust training efforts, and strengthening the understanding and use of the code of designers, architects, and building enforcement professionals to achieve compliance.

Other Entities: Executive Director Castellanos stated he has reached out to rental property owners, building owners, managers' associations, hotel and restaurant associations, and the CalChamber to work with the Commission in terms of education, and that effort will continue. He will be meeting with a staff member of the CalChamber, who has been working on this issue for quite some time to discuss working together.

Legislation:

SB 1186: Executive Director Castellanos stated the collection of data and the tabulation on lawsuit claims and demand letters in California is ongoing and the report will be posted on the new CCDA website to be rolled out on July 31st. The data input will continue after the initial posting.

Website:

Teranomic: Executive Director Castellanos stated staff has obtained Teronomic to update and organize the CCDA website. Although it will not be as robust as he would like, when it first rolls out, there will be a significant change in the website. It will be focused on the user and not on the Commission as a state agency.

Commissioner Questions and Discussion:

Commissioner Leemhuis stated he is aware that the Commission is understaffed and overworked, and that it is a working Commission where the Commissioners participate in the activities. He suggested that Commissioners help Executive Director Castellanos make connections.

The disability community is often pigeon-holed into categories, but people with disabilities make up one community. Along with the DOR, Commissioner Leemhuis suggested collaborating with other state agencies, such as the Disability Determination Services, the State Council on Developmental Disabilities, and the Department Of Mental Health, because the issues of access pertain to all aspects of disability. He cautioned against sending the message that the Commission is focused on only one aspect in the disability community.

One of the things the Commission is to do is to create a dialogue to identify what needs to be done. The top ten violations will go towards helping the Legislature understand what needs to be done, but the bigger dialogue has to go beyond that, to how to engage the small business community to make some of the changes, to work with them collaboratively to educate them, and to identify some difficult issues. This will not be easy work, but that dialogue and education need to happen.

Commissioner Leemhuis stated the need to leverage some of these entities to let the Commission take the lead with their help and resources. The conversation that needs to be had comes down to people understanding what it means for something to be a barrier, what the pros and cons are to having a service animal identification card, and other real-world issues that people do not discuss. He stated his hope that this Commission will not become the vehicle for complaints about lawsuits. If the CCDA is to provide leadership, then it should be helping the dialogue in the state of California. To that end, he stated he is excited about the strategic planning process, and would like to be involved in those activities.

Commissioner Wilson stated education is one of the priorities in the CCDA Mission Statement and in strategic planning, but the Commission has not yet focused on garnering the support of the business community. She stated she has brought up many times before that the Commission is sitting in the middle of so many corporations and agencies that can be allies; but to date, the Commission has not tapped that resource. She stressed the importance of educating not only the public but the Legislature, as they are part of the gap in communication, learning, and understanding. As Commissioner Leemhuis stated, the word "barrier" means many things. The CCDA is not only the Commission of disability access, but program access and architectural access. This is where the connection must be made by the Education/Outreach Committee. She stated her desire to be a part of the strategic planning process and community outreach and development, and to assist Commissioner Seferian with the interns.

Vice Chair Hauge stated he is founder and chair of Small Business California. He asked that the Commission extend their outreach to this organization. He has an email tree that goes out 5,000 small businesses, and he invited the Commission to direct information to Small Business California, so that he can ask these businesses how to best work together.

Action Items

- No action items

4. STRATEGIC PLANNING PROJECT

Chair Burks stated his hope that the CCDA Strategic Plan will address many of the issues identified by Commissioners today. It will take collaboration and cooperation to address the issues of barriers, including the attitudinal barriers towards people with disabilities that permeate society. He asked how this Commission can address attitudinal barriers through education and training processes. It will be interesting to note, as the Commission begins to understand the litigation issues, if they really are drive-by lawsuits or if there is merit in the violations that has created the lawsuits.

Commissioner Wilson stated it can be both. Chair Burks agreed. He urged Commissioners to bear in mind what is driving the issue of barriers – the critical barrier of integration is attitude. He stated his hope that the CCDA Strategic Plan will help move the Commission in a direction to help alleviate that.

Executive Director Castellanos stated the California State University Sacramento Center for Collaborative Policy has a history of dealing with issues that are important to this Commission. Most recently, the Center worked with the DSA to bring the regulatory framework in California into line with federal regulation. Staff selected the Center because of their familiarity with government organization and what it takes to create a better-functioning, stronger, more robust government agency.

The Commission must address a difficult area of law and regulation that encompasses attitudinal as well as cultural issues. It is important to take a focused approach to determine how to address these issues, while providing education and information, to make the most rapid progress. Although lawsuits are rampant in California, the Commission should not focus on the issue of the lawsuit itself. The CCDA's goal is to bring communities together – to use the website and other resources in the best manner possible to create a dialogue among individuals and organizations. Businesses benefit from the inclusion of more consumers in their business enterprises, especially in this economic environment.

Executive Director Castellanos stated the Center will assist the Commission in creating that focus and identifying methods for staff and Commissioners to better work together and with stakeholders moving forward. He introduced Adam Sutkus, the associate director of the Center, who gave a presentation about how the plan will be organized.

Presentation

Mr. Sutkus stated he and his partner, Jodie Monaghan, the associate mediator of the Center, are pleased and honored for the opportunity to help the CCDA in the strategic planning process, and look forward to working with Commissioners and the stakeholder community on this project. The Center is part of the academic side of Sacramento State University's Social Science Interdisciplinary Studies School. It is a standalone center, a nonprofit consulting firm, with the mission to help organizations build capacity, work better, and better engage with their stakeholder communities; to enhance public policy capacity; and to develop systems to help governments improve.

The Center comes into organizations with conflict between agencies on a complex public policy issue, and then formulates a design to work with the issues, stakeholders, and players; facilitates the meetings; manages the process; develops a plan to progress with regard to a collective viewpoint; and works through traditional, academic-based, basic concepts of public policy mediation, facilitation, and interspace negotiation. The Center utilizes a systematic process to work with organizations and move through a methodical process over time – it can be years or days, depending on the issues to work through – of identifying issues and developing a process to reach a resolution based on interests that is acceptable to all parties.

Mr. Sutkus stated this is one end of the spectrum – the full-blown dispute resolution between public policy agencies. However, over the last several years, the Center has been spending more time on the front end of organizational design and collaborative governance, where they work with an organization not unlike this Commission. The Center is doing organization diagnosis, strategic planning, and other elements on the front end, as opposed to the back end. They are looking internally, to help organizations redesign their systems and work with key stakeholder groups in a way that can be most effective up front. This can take the shape of a strategic plan or a workshop, where organizations reach out to a diverse set of stakeholders around the state to gather feedback in an organized and structured format that leads towards a public policy conclusion. Minimum resources and maximum efficiency are needed, which is how the Center comes into play.

The Commission's report to the Legislature, in compliance with Senate Bill (SB) 1186, which also includes enabling legislation of SB 1608, is a rich starting point. The Center will focus on the refinement of the CCDA mission and the development of goals and objectives to support action planning. It is important that Commissioners understand that the Center's role is to help develop a strategic plan; after its development, it will be up to the Commission to implement it.

The Center will put together a design team, typically made up of five to six people: Executive Director Castellanos, a representative Commissioner, a couple of key

stakeholders, and others that the Commission appoints. The Center will develop the strategic plan with the design team.

Step 1 – One of the first things the Center would like to do is a stakeholder assessment, which consists of contacting twenty stakeholders, staff, and partners, and asking them what accomplishments for the issues, challenges, gaps they desire for the CCDA and disability access throughout the state. This process provides a snapshot of where the Commission is now and helps define the starting point.

The Center will incorporate the research contained in the report to the Legislature into a Summary Findings Report. The Center will likely conduct a web survey, where people can provide input. The Summary Findings Report will be reviewed with the full Commission to ensure the Center is on target.

Step 2 – Next, the Center will design and hold a strategic planning session. A two-day session is recommended so that there will be adequate time for Commissioners to look at mission vision, goals, and objectives, and finally create an implementable action plan. The Center will create a working draft as the byproduct of Step 2.

Step 3 – Mr. Sutkus suggested holding a validation workshop in both the north and south. A workshop would reach stakeholders and associations and give them an opportunity to weigh in.

Step 4 – The Center will create a second draft that defines the action plan. A key part of this step is to create a governance structure, in order to implement the strategic plan once it is completed.

Step 5 – The Center will produce a final draft of the strategic plan, bring it before the Commission for approval, create some sort of public access, and then post it to the website.

Mr. Sutkus stated the Center is looking to do the startup and assessment in July through September, create the Summary Findings Report in October, plan for and hold the strategic planning session, and create the initial draft by the end of the year. The Commission has a deadline at the end of January to provide an update report to the Legislature. He recommended showing that progress is being made and having, at the least, a draft plan. Then, in January through March, that would give the opportunity to hold the validation workshops, refine the strategic plan, and present it to the Commission for approval.

Creating and implementing a strategic plan and including a progress report in the January report to the Legislature will elevate the visibility of the CCDA within the entire state. This would offer an opportunity to create real buy-in from stakeholder groups. The Center will prepare a robust, thoughtful strategic plan, incorporating how the CCDA wants to move forward, engage their various constituencies, and change the face of disability access in the state. Mr. Sutkus emphasized the importance of creating a governance structure, so there is ongoing implementation.

Commissioner Questions and Discussion:

Commissioner Wilson asked to hear more about how Mr. Sutkus plans to engage Commissioners in working with him.

Mr. Sutkus stated there are several ways that Commissioners can be involved:

- The structure of the design team is still being discussed, but there may be an opportunity to have a Commissioner representative on the design team to work with the Center day to day.
- The Center will work with staff to ensure that Commissioners are engaged throughout the process at the right moments through e-mail updates, quarterly meetings, or other methodologies.
- The strategic planning session and the validation workshop will be opportunities for Commissioners to be involved.

Mr. Sutkus stated there may be other ways to be involved, and asked Commissioners to submit suggestions.

Commissioner Leemhuis stated he has been involved in planning processes and strategic plans in the past and is interested in being a part of the design team. The validation workshops in the north and south will require creativity. Choosing where and how to hold the validation workshops is different when working with both the disability community and the small business community at the same time.

Mr. Sutkus agreed, and added that creativity is necessary even before that. This will build a good process that is exciting, useful, and meaningful with long-term benefits.

In answer to Vice Chair Hauge's question, Mr. Sutkus stated the biggest challenge over time in this process is to involve the right people in the design process. He referenced a discussion earlier today about frustration in the small business community, and stated the small business community needs to be one of the entities involved. One of the key areas the design team will discuss is who needs to be at the table. Who is at the table at the front end, when the Commission reaches out with interviews and assessments, will ensure that the CCDA Strategic Plan will reflect the suggestions, potential goals, weaknesses, gaps, and ideas for the future from a comprehensive group of stakeholders, and that all issues are addressed to help the Commission have a strong strategic plan that will have a successful implementation. Having everyone at the table ensures that it addresses the right issues with the support of stakeholders. Over time, the design process has been one of the most important elements to consider on the front end. If the design process up front is done adequately, openly, transparently, and inclusively, then there will be a dynamic, supported plan at the back end.

Chair Burks stated the desire for a much broader scope of the Commission has the potential of being problematic in terms of the statutory obligations. He asked Mr.

Sutkus to help guide the Commission in that respect. The design team will be critical to the ultimate outcome of this process.

Executive Director Castellanos stated the Commission still has a number of duties and responsibilities – some statutory, and some ongoing – that will continue. Staff will not stop current activities to take up this effort.

Public Comment:

Mr. Patel volunteered to help Mr. Sutkus and the Commission with the strategic plan. He has been involved in strategic planning for AT&T. Chair Burks asked Mr. Patel to contact Executive Director Castellanos.

Action Items

- No action items

5. RECONSTRUCTION OF COMMITTEES – ESTABLISH CHARGE

a. Executive Committee

Chair Burks gave Commissioners a moment to review the policy guidelines on the construction of the selection of public committee member protocols. He stated the Executive Committee is comprised of the executive elected members, which are the chair and vice chair. The standing committee and ad hoc subcommittee members are appointed by the chair.

At this time, the Executive Committee is still under the old construction of the Commission: the chair, the vice chair, the representative from Senator Corbett's office, and the chair of the recognized Committees. Ultimately, there was only one Committee that still had a chair, so the Executive Committee is currently comprised of Committee Member Connelly, Chair Burks, Vice Chair Hauge, and Commissioner Navarro.

Chair Burks explained that the old Committee structure was under the SB 1608 requirements. Executive Director Castellanos added that the SB 1608 items, in terms of committees, have not technically been removed, and staff is considering how to best implement them under the Committee restructure. The suggestion for the Committee restructure is to move from a number of inadequately-staffed standing Committees to one where short-term projects may be completed by establishing task groups or subcommittees.

Chair Burks disbanded the prior Committee structure. The new Committee structure will consist of two standing Committees: the Executive Committee, and the Education/Outreach Committee. Executive Director Castellanos added that the Education/Outreach Committee is so named because SB 1608, the bill that formed the Commission, and SB 1186, the bill that modified the Commission charge to focus on the development of educational materials, information, and outreach, both had education and outreach as part of the Commission mandate.

The appointments for the new Education/Outreach Committee, as determined in the last meeting, are Vice Chair Hauge and Commissioners Navarro and Wilson. With Commissioner Leemhuis's desire to be a part of outreach and education, it is appropriate to add him to the Education/Outreach Committee as well.

Vice Chair Hauge asked Commissioner Leemhuis if he would like to be on the Committee. Commissioner Leemhuis stated it sounds like an important Committee.

Commissioner Leemhuis agreed that standing chairs would be part of the Executive Committee, but, until the Commission fills the vacant seats, and to afford maximum input, he suggested the Executive Committee function as a whole until such time that additional Commissioners are appointed.

Chair Burks stated it is the recommendation to suspend the CCDA Bylaws, Item 5, Executive Committee, in terms of the Executive Committee's construct, to operate as a Committee of the whole, comprised of Chair Burks, Vice Chair Hauge, and Commissioners Leemhuis, Navarro, and Wilson.

> **MOTION**: Commissioner Leemhuis moved to suspend the California Commission on Disability Access Bylaws, Item 5, Executive Committee's construct, to operate as a Committee of the whole. Existing voting members of the Commission will comprise the Executive Committee until such time that additional Commissioners are appointed. Vice Chairman Hauge seconded. Motion carried unanimously.

b. Education/Outreach Committee

Chair Burks stated the Education/Outreach Committee will have a primary function of education and outreach and is comprised of the same members as the Executive Committee, who will be working together to identify the Committee direction. It will continue current activities and establish subcommittees inside the Education/Outreach Committee, such as one to address legal issues, and another to gather feedback on the type of education and outreach provided by last week's webinar on drive-by lawsuits.

Commissioner Leemhuis emphasized the need to have a conversation about the development of the top ten violations that are a deliverable under the new statute. He stated the top ten statewide list is not all that helpful, and suggested a top-ten countywide list instead. Large counties do not have the same issues for access as small counties. Creating a top-ten countywide list would honor the spirit and direction of the law, which is education, and be county-competent at the same time. This would be connected to the outreach and education piece in strategic planning, because it would then send a message to the business and disability communities that this Commission is concerned with all of the state, instead of solely large areas based on the number of complaints filed.

It may engender both business and disability communities to provide the necessary information. The Commission has contacts and resources countywide already. He suggested using the development of cultural competence plans in all of the counties for the Department of Mental Health as a model. Although it was a statewide law, it had to be implemented countywide.

Commissioner Wilson agreed and suggested developing valid, reliable surveys and assessments as a way to gather information from the various counties. She suggested contacting a research analyst to coordinate the effort to ensure all areas are reached in this statewide effort. This should be done quickly.

Executive Director Castellanos stated staff is collecting more data than is required by law from the filings the Commission receives, to allow the greatest flexibility in the use of the data. He agreed with Commissioner Leemhuis that there is a tremendous amount of diversity in California counties, and, in anticipation of questions about specific locations, staff is collecting data by zip code. The zip code was not required, but staff felt it was the easiest way to connect the data to locations within each county.

Commissioner Wilson asked what would allow a broader range of different areas, since the majority of the complaints are coming from Southern California, and if there are associations of northern and southern counties.

Executive Director Castellanos stated there are associations and organizations that support counties and, in terms of assessments and data collection, the Commission will be engaging in some of that activity in the strategic planning effort. The design team will be an important part of that. He recommended refining a research agenda on a continuing basis to determine the educational needs, identify where the gaps are, and educate the public on the biggest problems, such as lack of understanding.

Executive Director Castellanos agreed with Chair Burks and Commissioner Leemhuis about the cultural issues. Tens of thousands of lawsuits filed after the passage of the ADA have created a strained environment between the business and disability communities. This Commission has an opportunity, through the CCDA website, outreach, and educational materials, to bring those communities together to have a dialogue about the issues they have in common in order to reach solutions in the easiest and most direct way. It will involve study to reach this goal. He agreed with Commissioner Wilson that conducting assessments and doing research is a good way to identify what is most effective.

Commissioner Wilson suggested soliciting the assistant of the Senatorial Districts or Assembly Districts to reach a broader statewide audience. The offices can broadcast out to their constituents, and the constituents can respond with their information to the CCDA website.

Executive Director Castellanos thanked Vice Chair Hauge for putting staff in touch with the mayor's office in San Francisco and Small Business California to distribute information to their membership. The Commission is a small group, but has the power to leverage their knowledge and information through other organizations. He agreed with Commissioner Leemhuis that it is important for staff to work with Commissioners to understand their networks and outreach connections to spread information to the broadest audience possible.

Commissioner Wilson suggested incorporating the Commission's elected officials and the networks and outreach connections of the Senate and Assembly offices in this effort.

Commissioner Leemhuis stated court filings, although they assist the Commission in identifying businesses that have been targeted, do not necessarily denote what is endemic statewide. That does not mean this is not a useful process; it is useful to see what is going on and if there is a way that state and local governments can assist the small businesses that are targeted.

He restated his concern for qualification in the top-ten report; it cannot report that something is statewide that is mainly coming from Southern California. The Commission needs to specify that the findings in the report are based on the data received; otherwise, it is a misrepresentation of fact.

Commissioner Leemhuis stated he wanted to see what is happening in different counties. Lawyers can be strategic at times as to where they file. Where the lawsuits are filed tells where the lawyer is more than where the problem is, because many lawyers will not file where they will not be paid. Although there is a correlation between poverty and disability, some of the areas that may be the biggest offenders and be in the most need of education and resources from the state and local governments assisting them are not targeted for lawsuits. He felt the numbers will lead the Commission to help small businesses that need help, but, ultimately, to find out those are not the areas of most need and noncompliance.

He stated the goal is laudable, but was concerned that only 944 claims have been submitted to the Commission; this is a miniscule percentage to draw any kind of conclusion. The Commission needs to stand together and address problems now.

Executive Director Castellanos stated the first posting of the report is July 31st. The website redesign will correspond with the first posting of the data. He stated Commissioner Leemhuis has some important points. Staff is collecting more data than required, primarily for the reasons Commissioner Leemhuis outlined. It is up to the Commission to develop a policy for how to use the information for the greatest benefit possible.

Executive Director Castellanos appreciated what Commissioner Leemhuis said about the need for a disclaimer. He welcomed Commissioner Leemhuis's input on how to best represent the data.

Commissioner Wilson stated the strategic planner from the university has done widespread research for data collecting. Making recommendations is one of the charges of this Commission, and Commissioners need to discuss what to do with this data once it is collected. Gathering feedback needs to be resumed, and it needs to be done quickly.

Commissioner Leemhuis stated social media is an important form of communication and, although some people may not have access to computers, there are many people with disabilities that use technology because it creates an additional level of freedom and voice. A number of politicians, including the President, have used social media effectively. By the time an assessment tool rolls out, it is time to create a new one, whereas social media is up to the minute and less expensive.

Chair Burks stated one of the things the Commission needs to be focused on is staying on the initial priorities within the Title III public accommodation area. Programs, services, and activities are more aligned to a Title II entity. This Commission's primary function is to address the litigation as it pertains to a very narrow scope, within the Title III role. The reality is, in terms of litigation, it is an enforcement problem no one wants to take responsibility for. The enforcement authorities are the municipalities, counties, and, in many instances, the state of California. Therefore, the data this Commission collects must be meaningful. The whole purpose of this Commission's creation was to address drive-by lawsuits. Any data regarding the interior of a building does not fall under this term. Chair Burks recommended focusing on the Title III role as the data unfolds, because outreach and education is where the Commission will have the greatest impact on the enforcement issue.

Action Items

- No action items

6. BAGLEY-KEENE TRAINING

The Purpose of the Bagley-Keene Open Meeting Act

Ted Prim, a Deputy Attorney General, from the California Department of Justice (DOJ), stated the Bagley-Keene Open Meeting Act of 2004 ("the Act") is inefficient because it frustrates normal communication patterns. However, even with its negative aspects, there is a philosophy underlying it that does make sense.

It would be more efficient to appoint a department, and name a decision-maker to oversee it. The Legislature, instead, opted for a multimember board, because it placed a higher value in bringing together a variety of people from different

backgrounds, viewpoints, and experiences to work together and make a consensus decision, which is inherently inefficient. The Legislature took it one step further and added public participation into the process.

The debate, deliberations, and give-and-take of this consensus process takes time, and the public needs to be there participating in it. To protect public participation in the process, the public must have notice of meetings so that members of the public can testify on agenda items and have access to records related to the decision-making process. Closed sessions defeat the process of public participation.

Everything in the Bagley-Keene Act is designed to keep exceptions to open meetings narrow. Mr. Prim hoped this presentation would help Commissioners to accept the premise of multimember bodies and the consensus-building process, the right of public participation in that process, and to come to a better understanding of the Bagley-Keene Act, with all of its flaws and inefficiencies.

Bodies Covered by the Act

Julia Bilaver, a Deputy Attorney General from the DOJ, stated the Act applies to multimember state bodies made up of two or more people. It applies to state bodies that are created by statute or Executive order, including this Commission, even if the body is advisory only, and applies to advisory bodies of the state body.

Advisory Bodies – An advisory body is a Committee, subcommittee, or task force of a state body and has at least three persons. The three persons may be members of the state body, staff, or members of the public. An advisory body must be created by a formal action of the state body. The formal action does not have to be a formal resolution, but can be any action of the state body resulting in the creation of an advisory body. For example, the executive director creating an advisory body by request of the Commission is enough action by the Commission to create an advisory body that is subject to the Act.

Formal action can also take implied ratification. For example, if three members of the Commission regularly meet outside a public meeting to discuss agency business, it is possible that the three members have created an advisory body. Therefore, the DOJ cautions that no more than two members of the state body, even if less than a quorum, should discuss agency business outside of the public meeting at any time. This rule of thumb is referred to as "the rule of two." Abiding by this rule can help Commissioners avoid inadvertent violations of open meeting laws.

Delegated Body – A delegated body exercises discretionary authority and is made up of two members. An example would be an executive committee.

Body Determined by Membership – A body determined by membership is a public or private body on which a state body member serves in his/her official capacity; the public or private body receives funding from the state body.

What is a Meeting?

Mr. Prim defined a meeting as occurring when a quorum of a body convenes to discuss issues under the body's jurisdiction. There are exceptions, but that is the general rule.

Types of Meetings – Regular Meetings are meetings that are scheduled with a ten-day notice. A special meeting, which is allowed in some circumstances, has a shortened notice and is limited to a particular subject matter. Emergency meetings and teleconference meetings are other types of meetings.

Serial Meetings – Meetings may also include a series of meetings that directly or indirectly involve a quorum of the body to discuss, deliberate, or take action on any item under jurisdiction. In a five-person body, three members out of five constitute a quorum, and this becomes a serial meeting.

Meetings can be face-to-face, or occur through e-mail, telephone, text, Twitter, instant messaging, or other technologies. It is any way in which the quorum of the body can communicate on issues under its jurisdiction. All of these can constitute a violation of the Act.

There is an exception that is relatively new in statute that does allow some communication. A member of the agency, such as the executive director, can, in separate conversations, contact individual members of the body to either answer questions or provide them with information, as long as there is no sharing of comments between the other members. There can only be one member present at any time during such a conversation. Typical situations might include the sharing of agendas or packets and requests for focus areas.

Social Gatherings – Ms. Bilaver stated there are some limited types of gatherings that are not subject to the Act. This could be a conversation between a Commissioner and a member of the staff or public. There is also a limited exception social gatherings, as long as the majority of the board is not discussing agency business at the conference or social gathering. Also, as a board, members can attend an open and noticed meeting of a standing Committee of the body, as long as the state body members, who are not members of that Committee, only attend as observers and do not participate in that meeting.

Relaying confidential legal advice from legal counsel to each board member is not subject to open meeting requirements, as long as the members do not discuss it privately outside of a public meeting.

Notice and Agenda Requirements

Ms. Bilaver stated the Act requires notice to be posted on the Internet ten calendar days in advance of a meeting, which also must be provided in writing to anyone who requests a copy. The notice must include an agenda of the matters to be discussed at the meeting and a brief description of each, typically no longer than twenty words but containing enough material about the matter so that the average layperson can make an informed decision whether to attend and participate in the meeting.

Once the agenda is posted, items should not be added to it once the ten-day notice period has started, but there are exceptions. Items not on the agenda should not be discussed at the meeting. Closed session items have specific notice requirements. The notice must be provided in alternative formats to accommodate persons with disabilities.

Public Participation – Mr. Prim stated the public has certain rights in attending meetings. The public cannot be required to identify themselves to attend a meeting. If people want to attend the meeting anonymously, they have that right. If there are sign-in sheets, it should be indicated that those are voluntary, so people do not feel that they must sign in to attend the meeting. The DOJ suggests following the same practice when it comes to testimony, and identifying comments as Anonymous 1, etc., so these people can still provide their views. People have a right to testify before or during consideration of an item. People are allowed to record meetings, and they can be deterred from that only if the act of their recording represents a persistent disruption to the meeting.

In addition to items that are on the agenda, testimony can be taken on any item under jurisdiction, as long as the board does not deliberate on it or make decisions on it. If a member of the public wants to speak on items that are not on the agenda, the law allows that testimony. The best practice is to have a place on the agenda to accept that kind of testimony. The Brown Act, which is the open-meeting law for local government agencies, requires agencies to do that, but Bagley-Keene does not – it merely permits it. Most people agree that this is the best practice. He suggested placing reasonable time limitations for each individual's testimony.

Access to Records – Mr. Prim stated people have the right to acquire records about meetings; when information is distributed to a majority of the body, it must be made promptly available to members of the public who request it. He suggested posting it on the Internet. Only the notices are required to be posted there, but best practices suggest posting the agenda items and support information on the Internet as well.

Records that are related to the meeting need to be made available at the meeting. Information received from third persons should be made available to the public as soon as possible after the meeting. The Public Records Act is also applicable to this Commission, and to information received in connection with meetings.

Closed Sessions

Ms. Bilaver stated there are various narrow exceptions to the requirement that all meetings of a state body be open to the public. They are called "closed session" exceptions. The two most common exceptions are the personnel exception and the pending litigation exception.

Personnel Exception – Under the personnel exception, the Commission may meet in closed session to consider a personnel decision, such as the employment,

evaluation, or dismissal of a public employee. The purpose of this exception is to protect the privacy of the employee. In order to consider any type of disciplinary action against an employee, the employee must be given written notice that they have the right to a public hearing.

Pending Litigation Exception – Under the pending litigation exception, the Commission may meet in closed session to confirm or receive advice from legal counsel regarding any litigation when discussion in open session would prejudice the position of the agency in the litigation. There are specific procedural requirements that apply when using this exception. Not all legal advice can be heard in closed session; it must be in connection with litigation that is pending or imminent.

There are specific procedural requirements for using the closed session exception. For instance, the noticed agenda must indicate that there will be a closed session, state the items that will be under discussion, and state the statutory authority for the closed session. Before convening the closed session at the public meeting, there must be an announcement of the items to be discussed during the closed session, and the public must be allowed to comment on the closed session matter.

Once in closed session, only items listed on the agenda and announced at the meeting may be discussed. Commissioners may not stray into other topics, even if those topics are related to the closed session agenda item. A staff member must attend each closed session to record topics discussed and decisions made during the closed session. After the closed session, the board must reconvene the public before adjourning the meeting. It is important to remember that only the staff members that have an official role in the closed session can attend. If the closed session is regarding pending litigation, those discussions are confidential; Commissioners should not reveal legal advice that was provided during the closed session.

Commissioner Questions and Discussion:

Vice Chair Hauge asked if there are other areas where the Brown Act differs from Bagley-Keene. Mr. Prim stated the Brown Act applies to local bodies and has a three-day notice. Bagley-Keene applies to state bodies in California and has a ten-day notice. The Brown Act has a provision that, if closed sessions are noticed in accordance with the language in the statute, it is deemed to have complied; Bagley-Keene does not have that provision. He stated the Brown Act is a good test to determine what the Legislature thinks is sufficient for a closed session notice.

Vice Chair Hauge cited the example of how a state board got into trouble when the executive director sent emails out to the board, and a board member clicked "reply to all." Mr. Prim recommended, as a way to avoid that, having the executive director send emails to the board addressed to himself, and BCC the Commissioners so they cannot click "reply all" and inadvertently cause a serial meeting.

Chair Burks asked if ad hoc or subcommittees are required to be open meetings, when developing a work product to bring back to the standing Committee. Ms.

Bilaver stated they do not if they are advisory and are comprised of less than three members. The definition of advisory body is three or more members created by formal action of the state body. It may be that three members are less than a quorum, but it would still be an advisory body subject to the Act. That is why the DOJ recommends "the rule of two" – to avoid any inadvertent violations of the Act.

Commissioner Seferian asked about the remedies for Bagley-Keene violations and who has standing to bring a lawsuit. Mr. Prim stated any member of the public can bring a lawsuit and, in limited circumstances, there can be misdemeanor penalties. Ms. Bilaver added that there are also criminal and civil penalties for violations.

Commissioner Seferian asked, based on Bagley-Keene, if one of the remedies is invalidating the action that occurred in the meeting. Mr. Prim stated the actions of a meeting can be voided under certain circumstances.

Chair Burks asked if the work product can be voided. Ms. Bilaver stated a court can use it as a remedy.

Action Items

- No action items

7. DEMAND LETTERS/CLAIM FILING ITEMS

a. Update of Findings

Chair Burks stated the purpose of SB 1186, the legislation that established this Commission, was to verify that a problem existed and, if it did, what the problem was centered around. This Commission will be held accountable to empirical evidence. The allegation is that there are too many drive-by lawsuits, and small businesses are suffering a disproportionate treatment due to those drive-by lawsuits. This Commission's charge is to verify that this problem exists. The data collection of the court filings and demand letters that are being submitted is a process this Commission is developing in order to secure that empirical evidence.

The ADA directed the disability community to seek remedy to compliance issues through litigation; now they are being held accountable because they are litigating. There are allegations of unscrupulous activity in drive-by lawsuits, which are giving a bad name to the people with disabilities who are following federal law to redress compliance issues. Chair Burks emphasized his concern that the problem of enforcement is still not being addressed; there would be no litigation if the buildings had been built correctly in the first place.

Executive Director Castellanos stated data collection is at the beginning of a several-year process. The legislation is not the problem; it is the lack of access in the state of California. The Commission has an opportunity to use the collected data to provide education and encourage compliance. That is the program the Commission will build – to provide as many tools as possible to help make

California more accessible. The access lawsuit issue is a tool to help the Commission understand how to use resources to do that.

Executive Director Castellanos stated a report of 944 filings and letters will be posted on the CCDA website on July 31st. The majority are court filings, and the law requires that a copy be submitted to the Commission within five days of filing. Staff has been collecting data from these court filings and demand letters, and identifying the top-ten violations, sorting and categorizing issues, and entering them in an ADA Violations Key Codes list. With Commissioner Seferian's assistance, staff worked with a legal intern who identified about twelve other issues that have been added to the list. The ADA Violations Key Codes List will continue to expand as issues arise.

Staff is gathering every relevant piece of information from the court cases and demand letters that seems useful, such as zip codes and types of businesses. The Commission will need to determine how to best utilize this data

b. Website Update

Executive Director Castellanos stated, along with the first posting of information on the court filings to the CCDA website on July 31st, the new website will be introduced. The current website is a typical government website containing information on the Commission and its importance, but is not useful to what is considered to be the customer or end user.

The goal is for the public to see the CCDA website as the website for assistance. Whether they are members of the business community or disability community, local government or building officials, architects, or constructors, the CCDA website will be the place to find information useful to them, and will provide the opportunity to exchange information, enter a dialogue, and create a sense of community. That is a very different kind of website – a consumer-based website. There will be a Facebook page, a Twitter account, and other important tools that will help people develop the kinds of relationships needed to spread the information and to encourage use of the educational tools and resources to the greatest extent possible.

Executive Director Castellanos introduced Wade Cooper, of Teranomic Software, the designer of the new website.

Mr. Cooper stated a large part of the new design is transitioning to a 2010 template. With the new template, the website will do everything the Commission wants and needs it to do. The new website has variable font size capability.

The front page contains links to sections titled What's New, Top Ten, FAQ, a YouTube video introduction, News and Review, and Other Agencies. Near the top are tabs titled Home, Disability, Government, Reports, and CCDA. Each of these tabs is searchable and contains pertinent links. There is also additional information about the Commission and contact links.

Executive Director Castellanos stated the FAQ section has a navigation button to field numerous questions, comments, and letters that staff has responded to. This information is important because it comes directly from consumers, business owners, and disabled individuals. He is hopeful Teranomic can develop a stream where people can create a sense of community by asking each other questions, talking about their experience with building permits or architecture, and so on.

Executive Director Castellanos added that the news and review section will be used for announcements about what the press is saying about the CCDA, access, persons with disabilities, and the economy. There are sections for business owners who want information that helps them in business, and there are consumer and government sections. Those sections are easily located for people to find information that is useful and relevant for whatever situation they find themselves in.

The front page of the website functions as a navigation page, and everything will link to other pages. The information will change as the program changes and matures.

Commissioner Questions and Discussion:

Commissioner Wilson suggested maximizing the use of the CCDA website with feedback by putting together a simple, uncomplicated questionnaire. This information will provide raw data.

Chair Burks stated the need to ensure the website is in compliance with Section 508 of the Rehabilitation Act. He was concerned about how individuals in the community who use screen readers or who are blind will maneuver through all of the banners.

Executive Director Castellanos stated they are following the guidance of state policy, the CIO guidelines, and the DOR, and seeking an outside vision-disabled person to test it. Chair Burks encouraged the public to provide feedback on the accessibility of the website.

Commissioner Leemhuis stated it is possible to have multiple pages, so that the visually impaired can click a button to change the cover page. The message is to ensure its cultural modality depending upon the disability. Since there are language access laws, he recommended translating the website into Spanish as well. Mr. Cooper stated there are a number of limitations with what can be done in this format that are outside of his control.

Commissioner Leemhuis stated his concern that someone in the state IT department decided that everyone had to have the same website. The expectation is that the website is accessible, and the state should not be able to tell the Commission on Disability Access that it will not get an accessible website.

Executive Director Castellanos agreed and stated this has been an ongoing discussion point. Staff is considering taking the website out of the state system to have it hosted by another organization. Language, accessibility, and use of social media are difficult to do with what the Commission has available. This is an intermediate step right now. He asked if the "Disability" tab was acceptable, or if the word should be changed to "consumer" or another word.

Mr. Cooper cautioned that the number of letters is limited, and asked, if the word is changed, that it have no more letters than the word "disability."

Commissioner Leemhuis suggested changing the "Report" tab word to "tools." Executive Director Castellanos agreed.

Commissioner Leemhuis suggested that the rotating photos on the website capture the diversity of the state of California, such as a photo of a small business in a rural area, another one in San Francisco, and include people of all races and ethnicities. He also suggested that the rotating photos be indicative of what the Commission is trying to do – giving people access to small businesses. He suggested including photos of small businesses that are accessible.

Mr. Cooper stated finding photographs has proved to be problematic, as they need to be in letterbox format. If not, they would have to be stretched out or cropped. Mr. Cooper asked for Commissioners' help in finding photos that show people trying to access small businesses or small businesses that are accessible, because the photos will be updated from time to time.

Commissioner Leemhuis stated there are two possibilities: Shutter Box has inexpensive disability photos, or, as an outreach project, people could go on a photo shoot. Commissioner Leemhuis offered his assistance.

Action Items

- No action items

8. FUTURE AGENDA ITEMS

Chair Burks stated the next Executive Committee meeting is scheduled for August 15, 2013. He asked Commissioners to submit suggestions for future agenda items to staff.

9. ADJOURNMENT OF CCDA MEETING

MOTION: Commissioner Leemhuis moved to adjourn the July 24, 2013, California Commission on Disability Access Full Commission meeting. Commissioner Wilson seconded. Motion carried unanimously.

Chairman Burks adjourned the meeting at 4:02 p.m.

3) General Business Items

c) Status of Commissioner Appointments - Update

Commission Members

Name	Represents	Original Appointment	Current Appointment	Appointed By
Rocky Burks	Public/Disability	05/26/2009	07/01/2010 - 01/01/2016	Governor
Douglas Wiele	Public/General Business	9/19/2013	09/19/2013 - 01/01/2014	Governor
Vacant	Public/General Business			Governor
Vacant	Public/General Business			Governor
R. Michael Paravagna	Public/Disability	9/19/2013	09/19/2013 - 01/01/2014	Governor
Betty Wilson	Public/Disability	05/26/2009	07/01/2010 - 01/01/2016	Governor
Christopher Vaughn Downey	Public/Disability	9/19/2013	09/19/2013 - 01/01/2015	Governor
Guy A. Leemhuis	Public/Disability	05/8/2013	05/08/2013- 01/01/2015	Senate
Scott Hauge	Public/General Business	07/02/2012	07/02/2012 - 01/01/2014	Senate
Lillibeth Navarro	Public/Disability	10/16/2009	01/27/2011 - 01/01/2014	Assembly
Greg Thompson	Public/General Business	10/07/2013	10/07/2013- 01/01/2015	Assembly
Tom Ammiano	Assembly/Ex-Officio	07/15/2009	N/A	
Connie Conway	Assembly/Ex-Officio	07/15/2009	N/A	

Name	Represents	Original Appointment	Current Appointment	Appointed By
Ellen Corbett	Senate/Ex-Officio	05/26/2009	N/A	
Jean Fuller	Senate/Ex-Officio	02/07/2013	N/A	
Anthony Seferian	Attorney General's Office/Ex-Officio	05/26/2009	N/A	
Chester Widom	Division of State Architect/Ex-Officio*	12/06/2009	N/A	

3) General Business Items

d) Election of Officers

Election of CCDA Officers

The CCDA is required by law to annually elect from its membership a Chairperson who must, as required by GC Section 8299.02 (b), be a representative from the disability community; a Vice-Chairperson who also must be elected from the membership, however the law requires that this member represent the business community

3) General Business Items

e) Nomination of Public Members Education & Outreach Committee CCDA

CCDA | California Commission on Disability Access

Policy Memorandum

Policy Memorandum No. 2012-01

Date: **January 30, 2012**

To: **CCDA Committee Chairpersons**

Subject: **Selection of Public Committee Members Protocols**

The following protocols shall be adhered to with regards to the selection and participation of public members in select activities of individual CCDA committees:

1. The number of public members selected shall not exceed four (4) for each committee or individual sub-committee, unless cause is shown to the chair of the CCDA for additional members.

2. Public participants shall be equally represented by members with disabilities and members from the business community.

3. Consideration of public members for committees shall be subject to submission of a letter of request for appointment, together with a statement of qualifications and experience reflective of the committee's specific area of responsibility to the executive director for review and approval by the chair of the CCDA pursuant to CCDA Bylaws 6.3.

4. Failure of a public member appointee to attend two concurrent meetings will be grounds for dismissal.

The goal of the CCDA is to select public members who shall participate in and contribute to the activities of the CCDA commission committees and subcommittees to insure the timely delivery of committee deliverables.

This policy provides for the following:

Selection Procedures

- Submission of letter of interest.
- Submission of resume and or statement of qualifications and experience.

Selection Criteria

- Members of the public with disabilities two (2) or equal in number to those from the business community.
- Members of the business community two (2) or equal in number to those from the public with disabilities.

Selection Determination

- Approval of the afore identified committee/subcommittee members will be by the concurrence of the Chair of the Commission. CCDA Bylaws 6.3

Education & Outreach Committee: Current Public Nominations

Nominated by Senator Fullers office

Jim Baldwin, President
BARC Industries

Bio: Included
Notes:_____
Confirmed:_____

Jimmie Soto, Executive Director
Independent Living Center of Kern County

Bio: Included
Notes:_____
Confirmed:_____

Nominated by Scott Hauge

Arnie Lerner, AIA, CASp (Certified Access Specialist)
Principal
Lerner + Associates Architects

Bio: Included
Notes:_____
Confirmed:_____

Robert Roddick

Bio: Not included
Notes:_____
Confirmed:_____

Nominated by Betty Wilson

Paula Pearlman
Executive Director, Disability Rights Legal Center
Visiting Associate Professor of Law,
Loyola Law School Los Angeles
Loyola Public Interest Law Center

Bio: Included
Notes:_____
Confirmed:_____

Stephen Simon, JD
The Raben Group

Bio: Included
Notes:_____
Confirmed:_____

Ms. Wan-Chun Chang,
District Administrator
State of California Department of Rehabilitation

Bio: Included
Notes:_____
Confirmed:_____

Richard Ray
ADA Compliance Unit
City of Los Angeles Department on Disability

Bio: Included
Notes:_____
Confirmed:_____

Winona Adkins

Bio: Not included
Notes:_____
Confirmed:_____

Ms. Yomi Wrong, Executive Director
Berkeley Center for Independent Living
(Duly nominated from Senator Corbett's office and Betty Wilson)

Bio: Included
Notes:_____

Curriculum Vitae

JIM BALDWIN

President

BARC...Bakersfield ARC

WORK EXPERIENCE

1. **Bakersfield ARC** — **2001 to Present**
   President
2. **Aegis Bancorp** — **2000 to 2001**
   Vice President — **Bakersfield, California**
   Providing Merger and Acquisition transactional services to business from $1MM to $100MM in revenue.
3. **Bank of America** — **1983 to 1999**
   Vice President — **Bakersfield, California**
   Branch manager providing retail and business banking services, loan authority, human resources, and marketing.

Education

Academic:

1. **Northern Oklahoma College** — **Associates of Arts Degree**
2. **Oklahoma State University** — **Bachelors Liberal Arts**

Business Education:

1. Lanier School of Sales Lee Dubois Graduate
2. National Business Systems Sales and Service
3. Bank Of America Xerox Sales Instructor
4. Bank Of America Cohen-Brown Sales Management Instructor
5. Bank Of America Management
6. Bank Of America Human Resources
7. Bank Of America Finance and Commercial Lending
8. Bank Of America Computer Training

ACTIVITIES

Memberships; Activities; and Appointments:

1. VOICED Founder (Voices of Integration Communities Empowering the Disabled)
2. BARC Board of Directors (1994-2001 Board of Directors)
   (First Vice President) (Chair of the Membership Committee) (Chair of the Finance Committee)
3. California Conference of Execs of The Arc of California
4. National Conference of Execs of The Arc of the United States
5. The Alliance Supporting People with Intellectual; and Developmental Disabilities (Steering Committee)
6. Greater Bakersfield Chamber of Commerce (Past Chair of the Board)
7. Kern County Board Of Trade (Current President of the Board)
8. United Way Past member of the Executive Committee- Treasurer)
9. Kern County Board of Zoning Adjustments (Past Commissioner)
10. North of the River Chamber of Commerce (Past Executive Committee and Board)
11. CSUB Intercollegiate (Past Athletic Committee)
12. Bakersfield Music Theater
13. Stars Dinner Theater
14. Melodrama Theater
15. Candlelight Dinner Theater
16. Golden Empire Barbershop Choir (Past Director)
17. Bakersfield Symphony (Guest Artist)
18. Kern Island Arts Fest (Guest Artist)
19. Three Bakersfield Tenors

Jimmie Soto - Executive Director

Independent Living Center Kern County (ILCKC) Executive Director Jimmie Soto, effective April 1, 2011, earned a Master's Degree in Education Administration/Supervision, a Bachelor's in Social Work, and an Associate's in Liberal Arts. Prior to coming to ILCKC, he was the Director of Program Services at Resources for Independence - Central Valley (RICV) in Fresno, a position held since 2001. Since his appointment Jimmie has facilitated the increase of capacity and funding growth, and brand recognition – holding efficiency and accountability to the highest standards, inspiring the Board and staff to maximize efforts and compassion while serving people with disabilities in Kern County.

LERNER + ASSOCIATES
ARCHITECTS

BIO

Lerner + Assoc., Architects is a small firm offering full service architectural design and planning services to institutional, corporate and private clients. The firm has special expertise in disabled access design and historic preservation producing such diverse projects as the design and construction of an accessible main entrance to the historic Alameda County Courthouse for the Alameda County General Services Agency, Varsity Theater accessibility survey for the City of Davis, CA, accessibility surveys for the City of Berkeley's Housing Authority properties, assisting, as an expert, in the settlement and implementation of an accessibility lawsuit against University of California at Davis by deaf and hard of hearing students, and monitoring the implementation of an accessibility lawsuit by mobility and sight impaired students settlement at UC Berkeley. In addition, work with local Redevelopment agencies include the Cerrito Theater Renovations with the City of El Cerrito and the Del Mar Theater with the City of Santa Cruz.

Arnie Lerner, AIA, CASp, principal of the firm, has been a practicing architect in the bay area for the past 30 years and his firm has won design awards for their work on accessibility and historic preservation projects. He is certified by the Division of the State Architect as a Certified Access Specialist (CASp), currently serves on the San Francisco Access Appeals Commission, and is President of the Board of Directors of the San Francisco Independent Living Resource Center. In addition, Mr. Lerner has served for the past 16 years on the San Francisco Code Advisory Committee representing historic preservation. Mr. Lerner also serves on the Board of Directors of San Francisco Architectural Heritage, where he was the staff architect in the 1980's.

In terms of design, his firm has won several design awards from the California Preservation Foundation including work on the John McMullen House in San Francisco, a National Register property and the Alameda County Courthouse. For their work in restoring the 1930's Art Deco movie palace, the Del Mar Theater in Santa Cruz, California, the firm was awarded a 2002 Governor's Award for historic preservation and a preservation design award from the Art Deco Society of California.

In terms of applying accessibility codes, Mr. Lerner co-conducted several workshops on The New ADA and California Building Code at the offices of the San Francisco AIA and professional liability brokers Dealey Renton & Associates in 2011. In addition, Mr. Lerner produced and conducted a webinar for the CA Preservation Foundation on Accessibility & the California Historical Building Code.

LERNER + ASSOCIATES
ARCHITECTS

ARNIE LERNER, AIA, CASp

EDUCATION
University of Kansas, School of Architecture and Urban Design,
Bachelor of Architecture, 1969. Honors: Tau Sigma Delta, Tau Beta Pi.

ARCHITECTURAL REGISTRATION
California 1982, C12670

CASp CERTIFICATION
CASp-149 (Certified Access Specialist, Division of the State Architect, California)

PROFESSIONAL PRACTICE

1995 - Present	Principal Lerner + Assoc. Architects
1990 - 1995	Partner Lerner and Nathan, Architects
1988 - 1990	Principal Arnie Lerner, Architect
1983 - 1988	Director of Architectural Services, Staff Architect Foundation For San Francisco's Architectural Heritage
1982 - 1983	Project Architect Asian Neighborhood Design/Self Employment
1981 - 1982	Architectural Designer / Draftsman Robert Herman & Associates
1980 - 1981	Project Architect Community Design Center
1977 - 1979	Architectural Designer / Draftsman Whisler-Patri Architects

PUBLIC SERVICE

2009 – Current: President, Independent Living Resource Center SF Board of Directors, SF, CA.

2006 – Current: Member, SF Architectural Heritage Board of Directors, Vice Chair Issues Committee, SF, CA.

2005 – Current: Member, Access Appeals Commission, Dept. of Bldg. Inspection, San Francisco, CA.

1996 - Current: Member, San Francisco Code Advisory Committee, Historic Preservation Seat (Appointed by SF Building Inspection Commission);

1988 - 1990: AIA San Francisco Board of Directors (Director and Secretary)
- Chaired sub-committee that established Advisory Design Review process to help mediate neighborhood design conflicts. Assisted in re-writing 1989 Residential Design Guidelines.
- Chaired sub-committee that worked with UCSF Vice Chancellor Bruce Spaulding in saving for reuse the Maimonides (Pavilion) Building by Architect Erich Mendelsohn.

1989 State of California Office of Emergency Services Registered Post Earthquake Disaster Service Worker, SF.

1979 Appointed to Mission Armory Task force – Reviewed adaptive reuse proposals.

PROFESSIONAL AFFILIATIONS
American Institute of Architects, SF Chapter, National Trust for Historic Preservation, California Preservation Foundation, Association of Preservation Technology, Art Deco Society of California

LERNER + ASSOCIATES
ARCHITECTS

ARNIE LERNER, AIA, CASp

AWARDS

Design Awards: Art Deco Society of California and the California Preservation Foundation 2007, for rehabilitation/ restoration of the 1930's art deco Cerrito Theater, El Cerrito, CA

Design Awards: Art Deco Society of California, Governor's Award for Historic Preservation, and the California Preservation Foundation 2003, for rehabilitation/ restoration of the 1930's art deco Del Mar Theater, Santa Cruz, CA

Design Award, California Preservation Foundation, 1999, for McMullen House: Restoration & Craftsmanship (a board and care home for mentally disabled)

Design Award, California Preservation Foundation - Alameda County Courthouse Disabled Access Entrance and Ramp, 1994

Design Award, California Preservation Foundation, 1985, for McMullen House: Accessibility & Restoration (a board and care home for mentally disabled)

TEACHING EXPERIENCE

UC Berkeley Department of Architecture Class: ARCH 269 Introduction to ADA and Universal Design 10/11

The New ADA and California Building Code – SF AIA, Dealey Renton & Associates (Insurance Brokers) 12/11

Accessibility & the California Historical Building Code, Webinar, CA Preservation Foundation. 9/11.

Accessibility For Small Businesses –Independent Living Resource Center of SF, workshop for Merchants groups including Marina Merchants. ADA Walkthoughs w/ merchants including Sunset District Supervisor & Merchants

Accessibility Basics - Teaching course being offered to professionals 3rd Saturday each month starting 12/97 at SF Department of Building Inspection (DBI). Sponsored by Independent Housing Services and DBI.

University of Southern California, USC 1994 Program of Short Courses in Historic Preservation, class in Restoration and Adaptive Reuse with emphasis on the Americans With Disabilities Act (6/17-7/1/94).

CONFERENCES - INVITED SPEAKER

August '10	AIA San Francisco. Accessibility Workshop for Architects. Continuing Education Fulfillment.
July '09, '10	CA Preservation Foundation Conference on Use of California Historic Building code, Disabled Access
November '08	CA Preservation Foundation Conference on Use of Secretary of Interior's Standards for the Treatment of Historic Properties - San Francisco.
June '05	CA Preservation Foundation Annual Conference; Sites of Social Change – Preservation of the Spirit
February '05	CA Preservation Foundation Seminar: Accessibility and Historic Preservation, Modesto, CA
December '04	Panel Discussion; ADA Requirements for Public Accessibility to Arts Venues, California Lawyers for the Arts & ArtHouse, Oakland, CA.
October '01	Historic Preservation in Cuba Lectures: SF Heritage, SF Planning Depart., SF Redevelopment Agency
October '01	Making Historic House Museums Accessible, Western Museum Association, Palm Springs, CA
May '98	Sole Practitioner's Annual Breakfast, Featured Speaker, AIA Convention, San Francisco
June '96	The State Historic Building Code and Preservation Policy, AIA San Francisco
Nov. '92	Access to Historic Resources for Americans with Disabilities, California Preservation Foundation, SF
Oct. '91	Preservation and The ADA National Trust For Historic Preservation Conference, San Francisco
Oct. '89	National Public Radio, "All Things Considered Radio Interview", Loma Prieta Earthquake

PUBLICATIONS

Architecture California, August 1990, "Design Mediation: The Role of the San Francisco AIA"

Rehab Right (Contributor), Helen Kaplan Prentice & Blair Prentice, City of Oakland Planning Dept., 1986

San Francisco Residential Guidelines, 2nd edition (contributing-author)

Paula Pearlman

Executive Director
Disability Rights Legal Center

Paula Pearlman is Executive Director for Disability Rights Legal Center. As Executive Director, Ms. Pearlman oversees the Disability Litigation Program, the Cancer Legal Resource Center and Pro Bono services. She is also Visiting Associate Professor of Law at Loyola Law School Los Angeles, teaching Disability Rights Law and Special Education Law and Advocacy. She also teaches Special Education Law and Advocacy at Loyola Marymount University, Department of Education. Prior to joining DRLC, Ms. Pearlman was a former Supervising Attorney at the California Women's Law Center, where she specialized in sex discrimination in employment and education.

Ms. Pearlman received her B.A. from the University of California, Los Angeles and earned her Juris Doctorate from Southwestern University School of Law.

She is a member of the ABA Commission on Disability Rights, the California Commission on Access to Justice, and Federal Courts Committee. Ms. Pearlman currently serves as the board chair of the Employment Round Table of Southern California (ERTSC), and a board member of the Legal Aid Association of California. Previously, she was Co-Chair, Lawyer Representatives of the Central District, Ninth Circuit Judicial Conference, a member of the California State Bar Standing Committee on the Delivery of Legal Services, and was on the U. S. Access Board, Courthouse Access Advisory Committee.

Select awards include: 2010 St. Ignatius of Loyola Award, St. Thomas More Society; 2009 "FEHA 50th Anniversary Civil Rights Award," CA Dept. of Fair Employment and Housing; 2009 "Super Lawyer" in the area of public interest law and class actions; and 2007 Legal Aid Association of California (LAAC) Attorney Award of Merit Recipient. Ms. Pearlman was named a finalist for 2007 "Attorney of the Year" for Trial Lawyers for Public Justice, as well as one of the 2006 "Top 75 Women Litigators" in California by the Daily Journal. As a new lawyer, Ms. Pearlman was the recipient of the Carol King Award, National Immigration Project, National Lawyer's Guild, for her work on the nationwide class action, *Orantes-Hernandez v. Meese* (1987).

Ms. Pearlman is a member of the State Bar of California.

Stephen Simon

Clients will benefit from Stephen's years of crafting, analyzing and monitoring legislation and regulation – with an emphasis on housing and healthcare policy – in Los Angeles and Sacramento and his experience coordinating coalition-based grassroots advocacy at the state and federal level.

Prior to joining The Raben Group, as Los Angeles' longest-serving AIDS Coordinator, Stephen advised mayors, city councilmembers and city departments on public health issues while directing the development, implementation and oversight of city HIV/AIDS policies, programs and funding. As senior staff in LA's Department on Disability he also helped ensure accessibility and compliance with federal and state disability law.

Stephen began his career in public service as a law clerk for AIDS Project Los Angeles. He has since advised, coordinated funding for, and provided expertise to research institutions, Fortune 500 corporations, law enforcement, community-based organizations and all levels of government. Stephen has provided hands-on direction to strengthen his clients' service delivery, visibility and overall community impact.

Stephen continues to serve as a Los Angeles County Commissioner focusing on health policy and access to care. He was a founding attorney of the HIV & AIDS Legal Services Alliance (HALSA). Stephen also serves on advisory boards for UCLA, Los Angeles County Sheriff Baca and Los Angeles Police Chief Beck, and the National Minority AIDS Council. He is a graduate of UCLA and the UCLA School of Law.

Ms. Wan-Chun Chang

Ms. Chang represents the State of California Department of Rehabilitation. She holds the position of District Administrator for the Van Nuys/Foothill District. Ms. Chang was appointed to the Los Angeles County Workforce Investment Board on September 18, 2007. Ms. Chang has been recognized by the L.A. City Council for her contributions to careers and technical education and by the Mayor of Los Angeles for her services to the community. She has served on the L.A. City Commission on Disabilities and the Advisory Board for Masters' in Rehabilitation Counseling at California State University (Los Angeles). Ms. Chang has over 30 years experience in serving people with disabilities.

RICHARD LORENZO RAY

PROFESSIONAL EXPERIENCE: City of Los Angeles, Department on Disability
ADA Compliance Coordinator
Los Angeles, California 90013 January 2003 to Present

Assist, monitor, and oversee Citwide implementation of the 1973 Rehabilitation Act and the 1990 Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan including facilitating access for individuals with disabilities to City programs, services, activities, and public meetings. Work collaboration with other City Departments including Los Angeles Police Department, Fire Department, Emergency Management Department, Los Angeles World Airports, and other City departments in the implementation of City-wide emergency preparedness program for people with disabilities. Provide technical expertise regarding telecommunications technology to meet the needs of people with disabilities before, during and after emergencies. Provide assistance to individuals with disabilities during natural disaster and emergency situations. Provide technical assistance and resources to Information Technology Agency to ensure that the City website is accessible and usable by persons with disabilities in compliance with Section 508 of the FCC (Federal Communications Commission). Conduct outreach and work with community with disabilities, including individuals who are deaf, deaf-blind and hard-of hearing wishing to conduct routine City business through the provisions of auxiliary aids and services such as Sign Language interpreting services, assistive listening devices, video remote interpreting services, computer assisted real-time captioning services to ensure effective communication. Conduct research and implement various adaptive technology, including, but not limited to, software programs, adaptive equipment, provision of work site modifications, training programs, as well as programs to enhance occupational skills. Update and maintain emerging technology to provide telecommunication access to individuals with disabilities in City programs, which includes 9-1-1, 3-1-1, 1-888-ASK-LAPD, Police Stations, and Building and Safety, Library, and other City public points of contact. Develop and administer Personal Services Contracts for City employees with disabilities who need assistance such as readers, attendants, and note-taking services. Administer contracts with agencies that provide auxiliary aids and communication services. Coordinate recruitment and placement of 504 ADA assistants and sign language interpreter services, as well as evaluate for recommendation on worksite modifications. Develop in-service training programs for City employees, which include instruction in using the TTY, Telecommunication Relay Services, American Sign Language and orientation to Deaf and hard-of-hearing cultures. The in-service training programs also include Sections 501, 503, 504, and 508 of the Rehabilitation Act of 1973, Telecommunications Act of 1996, Titles I, II, III and IV of the ADA, and Architectural Barriers Act (ABA), and Title 24 of the California laws. Coordinate investigation and complaint follow up on public allegations and violations of ADA Title II regulations, ADAAG (ADA Accessibility Guidelines) and related architectural access building codes.

County of Los Angeles, Office of Affirmative Action Compliance
Deputy ADA Compliance Officer
Los Angeles, California 90012 July 2002 – January 2003

Assisted in the implementation of the 1973 Rehabilitation Act and the 1990 Americans with Disabilities Act (ADA) including facilitating access for individuals with disabilities to County of Los Angeles services, activities, and public meetings. Coordinated and monitored County departmental compliance with disability civil rights laws and regulations. Assisted County departments with effective implementation of the ADA mandates. Investigated public allegations and violations of ADA Title II regulations, ADAAG and related architectural access building codes. Developed and conducted disability training programs for County departments, County contractors and community groups.

City of Los Angeles, Department on Disability
ADA Compliance Officer
(Deaf and Hard-of-Hearing Services Coordinator)
Los Angeles, California 90013 June 1992 – June 2002

Assisted in the implementation of the 1973 Rehabilitation Act and the 1990 Americans with Disabilities Act (ADA) including facilitating access for individuals with disabilities to City services, activities, and public meetings. Conducted outreach activities to the community who are deaf and hard-of-hearing on the availability of programs and services accessible through Teletypewriter for the Deaf (TTY) and/or sign language interpreter. Worked with deaf and hard-of-hearing individuals wishing to conduct routine City business to obtain auxiliary aids and services. Developed in-service training programs, which include instruction of using the TTY, Telecommunication Relay Services, American Sign Language and orientation to Deaf and hard-of-hearing cultures. The in-service training programs also include Section 504 of the Rehabilitation Act of 1973, the Titles I, II, III and IV of the ADA and Title 24 of the California laws. Conducted research on various funding sources to implement the ADA such as purchase of software programs, adaptive equipment, provision of work site modifications, training programs, as well as programs to enhance occupational skills. Provided assistance to individuals with disabilities during natural and emergency situations. Coordinated investigation and complaint follow up.

Greater Los Angeles Council on Deafness
Outreach Coordinator
Los Angeles, California 90041 July 1990 - May 1992

Planned and supervised the day-to-day activities of the Outreach Office. Provided direct counseling, personal advocacy and other assistance to program participants. Developed and implemented education, advocacy and resource development efforts in the Outreach Office.

Mayor's Office for the Disabled
Project Coordinator
Los Angeles, California 90012 January 1988 - June 1990

Worked with the State of California Department of Rehabilitation and community-based organizations. Facilitated access for individuals who are Deaf and hard-of-hearing to city services, activities and public meetings; worked with individuals on obtaining interpreters to conduct routine City business; developed in-service training programs which included instruction in the use of Telecommunication Devices for the Deaf (TDD); Telecommunications Relay Services; California Relay Services; American Sign Language and orientation to the deaf and

hard-of-hearing cultures; established appropriate methods of access for and provided technical assistance to City departments regarding the special needs of the constituents who are deaf and hard-of-hearing. Represented the City on issues concerning all communities with disabilities.

Mayor's Office for the Handicapped
Vocational Placement Counselor
Los Angeles, California 90012 May 1986 - December 1987

Provided vocational counseling to program participants, which included: assessment, preparation of individual employability, preparation of development plans, identifying placement opportunities, monitored client progress on the job.

Self Actualization Institute for the Deaf
Educational Therapist
Los Angeles, California 90028 November 1985 – May 1986

Instructed low-functioning adults with hearing impairments in developing pre-vocational skills, as well as independent living skills. Supervised students' interactions with peers, other professional support personnel, family members and the public.

EDUCATION:

Loyola Law School
Western Law Center for Disability Rights
Los Angeles, California
Disability Rights Masters Certificate
September 2000

City of Los Angeles, Personnel Department
Team to Win and Human Relations Skills Program
February 1999

University of California, Los Angeles
UCLA Extension Program
Los Angeles, California
Leadership for the 21st Century Certificate
November 1998

California State University, Northridge
Northridge, California
Liberal Studies
1984

PROFESSIONAL AFFILIATION:

Federal Communications Commission, Emergency Access Advisory Committee, Co-Chair, January 2011 to Present

National Advisory Board of Preparedness and Emergency Response Research Center, University of Berkeley, May 2010 to Present

National Emergency Number Association, Accessibility Committee, Chair, June 2005 to Present

California Association for the Deaf, President, July 2005 to August 2009

California Public Utilities Commission, Deaf and Disabled Telecommunications Program - Equipment Program Advisory Committee, November 2004 to October 2012

City of Pasadena Mayor's Committee for the Employment of Persons with Disabilities, March 2003 to June 2008

Autry Museum of Western Heritage – Encounters/Overland Exhibition Advisory Committee, March 2002 to April 2005

Payphone Service Providers - Enforcement, TTY Interim Placement Committee, Vice-Chair, February 1999 to August 2001

Greater Los Angeles Agency on Deafness, Council of Organization Advisory Board, President, January 1999 to October 2000

National Association for the Deaf, 9-1-1 Emergency/Warning Systems Standard Committee, Chair, November 1998 to July 2002

Deaf Entertainment Foundation, Parliamentary Advisor, 1997 to July 2000

California Public Utilities Commission, Deaf and Disabled Telecommunication Program Administrative Committee, Vice-Chair, September 1995 to 2001

National Emergency Number Association, 9-1-1, Accessibility Committee, June 1994 to June 2005

Los Angeles County Metropolitan Transportation Authority, Service Authority for Freeway Emergencies, 1994 to 2004

County of Los Angeles, Commission on Human Relations, Media Image Coalition, 1992 to 2000

Los Angeles Commission on Assaults Against Women, Deaf Services Program, 1989 to 1997

KABC Television Advisory Board, 1989 to 1992

California State University, Los Angeles, Advisory Committee, 1988 to 1990

MEDIA:

Technical Advisor, Documentary, "A Fine Day With Spare Parts", Los Angeles, 2000

Technical Advisor, Los Angeles Police Department Training Videotape, "Interacting with the Deaf and Hard of Hearing", Los Angeles, 2000

Technical Advisor, Los Angeles Police Department Training Videotape, "Using your TDD", Los Angeles, 1999

Writer, Producer, and Director of video, "9-1-1 TTY Emergency Response", Los Angeles, 1995

Guest Presenter, "Disabilities and Disasters: Five Years of ADA Implementation", Broadcast, Federal Emergency Management Agency, Washington, D.C., 1995

Host, Documentary videotape, "Understanding Deafness", House Ear Institute, Los Angeles, 1988

AWARDS AND RECOGNITIONS:

Certificate of Recognition, California Public Utilities Commission, October 2012

Certificate of Recognition, Federal Communications Commission, February 2012

Resolution of Commendation, City Council of the City of Los Angeles, September 2011

Jane Small Leadership Awards, Los Angeles County Commission on Disability, October 2010

Certificate of Recognition, Disability Rights Legal Center, October 2009

Certificate of Recognition, Office of the Mayor and City Council of the City of Los Angeles, September 2009

Certificate of Appreciation, California Public Utilities Commission, March 2006

Lou Fant Distinguished Service Award, Registry of Interpreters for the Deaf, May 2003

Certificate of Appreciation, Office of the Mayor, Crisis Response Team (CRT), November 2003

Resolution of Commendation, Office of the Mayor and City Council of the City of Los Angeles, June 2002

Certificate of Commendation, Office of the Mayor Richard Riordan and Councilmember Nick Pacheco, City of Los Angeles, May 2001

Certificate of Commendation, Office of Chief of Police Bernard C. Parks, Los Angeles Police Department, City of Los Angeles, May 2001

Outstanding Service Award, Greater Los Angeles Agency on Deafness, May 2001 Golden Poppies Awards, California Association for the Deaf, July 1999

Certificate of Appreciation, California Association for the Deaf, August 1999

Certificate of Commendation, Office of the Councilmember Richard Alatorre, City of Los Angeles, May 1994

Man of the Year, Greater Los Angeles Agency on Deafness, May 1994

Certificate of Commendation, Office of the Mayor Tom Bradley, City of Los Angeles, June 1993

Certificate of Commendation, City of Los Angeles Department of Recreation and Parks, 1993

Outstanding Contributions, Los Angeles Times, May 1993

Certification of Appreciation, United States Department of Transportation, Federal Aviation Administration, October 1992

Commendation, United States Air Force, Space Division, October 1989

Outstanding Contributions, Los Angeles Times, 1993

SEMINARS AND WORKSHOP PRESENTATIONS:

October 2012
APCO/NENA Pacific Chapter[1]
NG9-1-1 Technology Forum
Next Generation 9-1-1: Accommodating Special Needs

June 2012
NENA
Annual Conference
FCC Accessibility Updates
21st Century Communication and Video Programming Act - What will it mean for 9-1-1?
Video Relay Services Providers in Frontline and Stress Management
A National Agenda for All-Hazards Preparedness Communication Access for Deaf & Hard of Hearing

March 2012
NENA: 9-1-1 Goes to Washington
Emergency Access Advisory Committee Update

September 2011
Intrado
Mobility Summit
Federal Communications Commission
Emergency Access Advisory Committee

September 2011
APCO/NENA Pacific Chapter
NG9-1-1 Technology Forum
Federal Communications Commission
Emergency Access Advisory Committee

June 2011
NENA
Annual Conference
Trends of Deaf Using Mobile Devices & National 911 SMS Relay Center Update
Video/IP (text) Relay Centers – Changes Impacting emergency calling & PSAPs

January 2011
Federal Communications Commission
Emergency Access Advisory Committee
Telecommunications Relay Services (TRS) Emergency Call Handling

November 2010
Centers for Disease Control and Prevention's Global Communications Center
Policies and Regulation

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[1] Association of Public-Safety Communications Officials (APCO) International (APCO) & National Emergency Number Association (NENA)

June 2010
National Emergency Number Association
Annual Conference
ADA & Federal Law Compliance
PSAP TTY Requirements: Comply or Else!

September 2009
Wireless Emergency Communications
State of Technology Conference
Wireless Alert Accessibility: Technical Challenges and Opportunities

June 2009
National Emergency Number Association
Annual Conference
What's New with VRS & IP Relay Services & Emergency Handling Call?
Registry & Personal Callers Information

June 2008
National Emergency Number Association
Annual Conference
Emergency Mass Notification through Technologies
Sign Language Interpreter and Telecommunicators

June 2007
National Emergency Number Association
Annual Conference
Emerging Technologies, Accessibility and Impact on PSAPs &
Video Relay and IP Relay Centers – PSAP Interaction

June 1995
Federal Emergency Management Agency, Washington, D.C.
Disabilities and Disasters: Five Years of ADA Implementation
(Broadcast)
Guest Presenter

EXPERT WITNESS REPORTS AND TESTIMONIES:

Smith v. Idaho Department of Correction, et al., CV-12-00030-BLW, February 27, 2013

Berke v. U.S. Bureau of Prisons, et al., CV 1:12-cv-01347-ESH, September 25, 2012

Bryant v. U.S. Bureau of Prisons, et al., Case No. 06704-016, August 1, 2012

Bass v. City of Alhambra, et al., CV 08-07660 ABC (JWJx), March 25, 2010

Richard Lorenzo Ray
City of Los Angeles Department on Disability

Richard Ray is an ADA Compliance Coordinator for the City of Los Angeles Department on Disability. He ensures that City Departments comply with the 1990 Americans with Disabilities Act (ADA) and other disability laws. He provides technical assistance to the Los Angeles Police and Fire Departments as well as to other City agencies with the implementation of telecommunication systems for persons with disabilities. He also provides technical assistance to the Los Angeles Emergency Management Department and the Governor's Office of Emergency Services.

Mr. Ray has assisted and made presentations to departments in various city governments and the County of Los Angeles regarding compliance with the ADA. He has facilitated the implementation of the telecommunication technologies including 9-1-1 TTY system for the Los Angeles Police Department (LAPD), California State Highway Patrol (CHP), City of Glendale, City of Carson and other municipalities throughout the State of California. In addition to this, Mr. Ray has provided technical assistance regarding emergency preparedness and mass notification systems for persons with disabilities to municipal county and state emergency management agencies.

Mr. Ray is involved in several projects such as Emergency Notification Systems for People with Disabilities, Personal Caller Information, VRS/IP Relay Service PSAP Interaction, Messaging to E9-1-1 & Next Generation 9-1-1, and TTY Update. He also wrote and compiled lists of recommendations and issues on different aspects of communication access for the National Emergency Number Association (NENA), Federal Communications Commission (FCC) and U.S. Department of Justice (DOJ). He assisted in national Public Safety Answering Point (PSAP) training package development on handling 9-1-1 calls via Video & Internet Protocol Relay Services.

Annually, Mr. Ray co-coordinates presenters for the Accessibility Tracks during NENA Operation Development Committee/Technical Development Committee and annual NENA conference to share updated information and critical issues that affect callers who are Deaf, Deaf-Blind, Hard of Hearing and who have speech disabilities. He also participates as presenter, facilitator and panelist during these conferences.

Mr. Ray's work with multimedia videotape production includes: The Los Angeles Police Department, "Interacting with Deaf and Hard of Hearing;" "Teletypewriter" and "9-1-1 TTY Emergency Response;" The Los Angeles County Safe Authority for Freeway Emergencies, Public Service Announcement "Callbox;" City of Los Angeles Department of Transportation, "Emergency Callbox;" "Understanding Deafness" (host); and the television show, "Disabilities and Disasters: Five Years of ADA Implementation" (guest presenter).

Mr. Ray is the current Chair of the NENA (9-1-1) Accessibility Committee and a Co-Chair of the FCC Emergency Access Advisory Committee (EAAC). Mr. Ray is also a member of National Advisory Board of Preparedness & Emergency Response Research Center (PERRC), University of Berkeley and California Public Utilities Commission (CPUC), Deaf and Disabled Telecommunications Program (DDTP) - Equipment Program Advisory Committee. He has served as President of the California Association of the Deaf (CAD) and a member of DDTP, Administrative Committee, Equipment Advisory, and TDD Placement Interim Committees; Los Angeles County Metropolitan Transportation Authority, SAFE Hearing and Speech Impaired Task Force; and County of Los Angeles Commission on Human Relations, Media Image Coalition.

Yomi Wrong

Yomi Wrong is the Executive Director of the Center for Independent Living Inc. (CIL), the world's first service and advocacy organization run by and for people with disabilities. For nearly 40 years, CIL has been a national leader in supporting people with disabilities to achieve independence in all aspects of life. Advancing economic independence for people with disabilities is a cornerstone of CIL's work. It is for this reason that CIL places such high importance on helping persons with disabilities find and maintain gainful employment. CIL provides a wide array of employment and pre-employment services; resume workshops, mock job interviews, one-one-one peer counseling and coaching on how to conduct oneself in a professional manner while on the job. CIL is also dedicated to working with local employers to assist them in their recruitment of qualified candidates with disabilities and to help them understand how accommodations for persons with disabilities allows organizations to maintain a productive, dedicated and diverse workforce.

3) General Business Items

f) Committee as a Whole - Discussion

Excerpt from CCDA By-Laws

5. EXECUTIVE COMMITTEE

5.1 The Executive Committee is a standing committee and shall be comprised of the elected officers of the CCDA and the chairs of the standing committees.

5.2 The Executive Committee shall make recommendations to the CCDA and shall implement policies set by the CCDA.

5.3 The Executive Committee shall meet at least every month or more often as determined by the Chair at a time and place designated by the Chair.

CURRENT EXECUTIVE COMMITTEE MAKEUP

CCDA Chair
CCDA Vice-Chair
Chair of Standing Committee
One legislative representative
All members at large (5)
TOTAL - 9

PROPOSAL FROM EXECUTIVE STAFF FOR EXECUTIVE COMMITTEE MAKEUP

CCDA Chair
CCDA Vice-Chair
Chair of standing committee
One member at large
Two legislative representatives
TOTAL - 6

3) General Business Items

g) Schedule Yearly Calendar - Proposal

Proposed Meeting Calendar

January						
S	M	T	W	T	F	S
			F			

February						
S	M	T	W	T	F	S
			E&O			

March						
S	M	T	W	T	F	S
			EX			

April						
S	M	T	W	T	F	S
			F			

May						
S	M	T	W	T	F	S
			E&O			

June						
S	M	T	W	T	F	S
			EX			

July						
S	M	T	W	T	F	S
			F			

August						
S	M	T	W	T	F	S
			E&O			

September						
S	M	T	W	T	F	S
			EX			

October						
S	M	T	W	T	F	S
			F			

November						
S	M	T	W	T	F	S
			E&O			

December						
S	M	T	W	T	F	S
			EX			

F = Full Commission Meeting

E&O = Education and Outreach Committee Meeting

EX = Executive Committee Meeting

3) General Business Items

h) Attendant Reimbursement Policy Adoption

CCDA | California Commission on Disability Access

Policy Memorandum

Policy Memorandum No. 2013-01

Date: **June 13th 2013**

To: **CCDA Commission Members**

Subject: **Travel Policy for Attendant Services**

The California Commission on Disability Access (CCDA) hereby establishes a policy regarding travel reimbursement for any Commissioner with a disability utilizing the services of a Personal Care Attendant (PCA) to facilitate attendance at official CCDA meetings or events.

CCDA will reimburse PCA direct expenses related to travel (rental care, air, and hotel) at the same rate as allowed the Commissioner. In addition CCDA will reimburse the Commissioner up to $100, per day, for attendant services.

Attendant care for employees with disabilities is defined as individuals who are readers, interpreters, and drivers or attendants to employees with disabilities.

CCDA | California Commission on Disability Access

721 Capitol Mall, Suite 250
Sacramento, CA 95814
Voice: (916) 319-9974
Fax: (916) 319-9976
TTY: (916) 735-2929

Personal Care Attendant Services Receipt (PCA)

The following information is necessary to process your travel claim. The Commissioner and Personal Care Attendant must complete all applicable areas on this form. (**The standard reimbursement for PCA services is $100 per day. If you anticipate higher costs, please discuss with CCDA staff in advance.)**

Name of Commissioner: _____

Date(s) of Meeting:_____

Purpose of Meeting:_____

Name of Personal Care Attendant (PCA): _____

PCA's Agency (if there is one): _____

Address: _____

City & Zip Code:_____

Phone:_____

Total Hours Worked: _____**Rate of Pay: $**_____

Total Pay (not including Travel/Air/Meal): $_____

Final June 13th 2013

I HEREBY CERTIFY that the above is a true statement of the fees paid for Personal Care Attendant services performed for said Commissioner of California Commission on Disability Access, CCDA.

PCA Signature:

_____Date:_____

Commissioner Signature:

_____Date:_____

3) General Business Items

i) CCDA Budget Report

Commission on Disability Access
BUDGET AND EXPENDITURES SUMMARY
July 2013-June 2014 FISCAL YEAR
1st Quarter Budget Reporting

Expenditure Category	Budget	Current Month	Year-to-Date Expenditures	Encumbrances *	Total YTD Expend & Enc.	% of Budget Used
	(a)	(b)	(c)	(d)	(e)=(c)+(d)	(f) = (e) / (a)
Personal Services						
Salaries & Wages	$ 198,900.00	$ 15,724.00	$ 47,772.00		$ 47,772.00	24.0%
Staff Benefits	65,000.00	6,047.47	18,151.11		18,151.11	27.9%
Commissioner Per Diems	6,300.00				-	
Personal Services Totals	**$ 270,200.00**	**$ 21,771.47**	**$ 65,923.11**	**$ -**	**$ 65,923.11**	**24.4%**
Operating Expenses & Equipment						
General	$ 35,800.00	$ 826.22	$ 1,496.22		$ 1,496.22	4.2%
Printing	1,500.00	325.99	$ 465.01		$ 465.01	31.0%
Communications	3,000.00	245.07	$ 791.59		$ 791.59	26.4%
Postage	500.00	23.79	$ 58.63		$ 58.63	11.7%
Travel: In State	6,000.00	952.14	1,695.50		$ 1,695.50	28.3%
Travel: Out-of-State	-	-			$ -	
Training	15,000.00	1,015.00	$ 1,015.00		$ 1,015.00	6.8%
Facilities Operations	37,000.00	3,120.75	$ 6,241.50	34,328.25	$ 40,569.75	89.0%
Cons & Prof Svcs-Interdept.	26,000.00	-		7,656.00	$ 7,656.00	29.4%
Cons & Prof Svcs-External	-				$ -	
Departmental Service					$ -	
Consolidated Data Center	10,000.00	205.64	$ 205.64		$ 205.64	
Information Technology	10,000.00	-			$ -	0.0%
Other					$ -	
					$ -	
					$ -	
					$ -	
Total O&E	**$ 144,800.00**	**$ 6,714.60**	**$ 11,969.09**	**$ 41,984.25**	**$ 53,953.34**	**37.3%**
Total P Svs. and OE&E	**$ 415,000.00**	**$ 28,486.07**	**$ 77,892.20**	**$ 41,984.25**	**$ 119,876.45**	**28.9%**

3) General Business Items

j) Executive Director Report

Executive Director's Report/ September

This report is a little late this month. September has swept by quickly. Work has continued on expanding and improving our website. Thanks to you all for taking a look at the site and providing comments. We encourage you all to continue to review, comment, suggest additional resources or sites and otherwise anything possible to enrich the site for all users. The key change with the site is organizing it into a central resource for education, resources, information etc. for stakeholders involved in making California businesses accessible. This includes business and property owners, the disabled community, local government, building departments, architects and more. This is our primary responsibility and the website is a key component. These changes put us on the correct path regarding the design and use of the CCDA website. The work on the site has been the first phase of our improvement efforts. The second phase is underway and will allow CCDA to host forums, develop a more robust FAQ site, and to add features not possible using our current web hosting method.

SB 1186 Data Collection

The work on the data collection project continues. We are receiving approximately 250 cases a month and are grateful for the volunteer help we have from the Department of Rehabilitation and the Attorney General's office. We have identified the top ten violations and we are working toward the required educational modules for each. You should start seeing these go up on the website very soon.

Strategic Planning

The Strategic Planning effort is fully underway now. The Design Team has been formed and recently met via conference call. The team members include, in addition to Commissioner Wilson and Commissioner Hauge, representation from the State Architect, Department of Rehabilitation, the Legislature and representatives from the disability community and the business community. This group shall work with the commission to establish a framework for the planning effort and monitor progress. You will all hear more about this at our upcoming October meeting. Once again however, CCDA will not be waiting on the outcome of the planning effort to move ahead. We continue to do whatever we can to enhance public understanding of the need for accessibility compliance as the primary method for avoiding claims and unnecessary business expense.

Appointments

I have met with the Assembly Speakers office recently and I have been in frequent conversation with the Governor's appointment office. In both I have received very positive news and I am encouraged. The Governor's office has been working on

several applications, and informed me that they will be holding interviews and hope to have some action by our October meeting.

BCP

A large part of September has been taken up by preparing for the next budget season. We have prepared a budget change proposal and submitted it the Department of Finance. The request addresses the additional responsibilities added to CCDA activities due to the passage of SB 1186. Unfortunately, CCDA did not address the need for additional resources in a timely manner originally. It was CCDA's duty to make a request within 10 days of the bill being signed by the Governor and Bill enrollment. This did not occur. After our first submittal was rejected, staff returned to DOF and they have generously permitted us to resubmit as we should have last year. This is good and we remain optimistic.

Education and Outreach Standing Committee

Thank you all for submitting names for consideration to serve on the CCDA Education and Outreach Committee. This group is key to all our activities. Commissioner Wilson shall act as chair. We are in the process of organizing the first meeting of this important group.

Outreach

In this last month, CCDA, DSA and DOR leadership agreed to a monthly meeting to discuss issues in common. As you all know DSA and DOR are primary partners to CCDA and key to our success. Recently DOR suggested a project the three agencies discussed that addresses the requirement under the Affordable Care Act that California medical facilities be accessible and the idea that CASp professionals could play an important role in assisting doctor's offices, diagnostic facilities etc. become accessible. DSA has taken the lead on this. Another effort recently introduced that will come to this group is the need to address accessibility as a part of emergency response and recovery. Again this may focus on the use of CASp professionals and discussion on this project is just beginning. I anticipate that DSA and the California office of Emergency Services will take the lead. Lastly, I have been asked to address the CASp organization, CASI, in southern California and again in Northern California in October about CCDA.

4) Guest Presentations

Commissioner Christopher Vaughn Downey
Appointed by: Governor
Appointment: September 19, 2013 – January 1, 2015

Chris Downey, AIA, is an architect, planner and consultant who lost his sight in 2008. Today, he is dedicated to creating more effective and enriching environments for the blind and visually impaired. Whether working as a planning and programming team member or as a client representative, he draws on his unique perspective as a seasoned architect without sight.

Chris now specializes in projects specifically for the blind and visually impaired as well as projects critical yet challenging to them. In this capacity, he has consulted on the design of multiple eye centers, a new blind rehabilitation center for the Department of Veterans Affairs as well as renovations of Housing for the blind in New York City and an independent living resource center in San Francisco. Most exciting to him, however, is his new work on public transportation projects where he merges his personal commuting experience with his design skills to increase effectiveness of the non-visual commuter at the point where "the rubber hits the road". This work includes consulting on the new Transbay Transit Center in San Francisco and the new Bus Rapid Transit project linking downtown Oakland to San Leandro. In all cases, he helps design teams achieve greater access, not only of space and information but also to "delight" in architecture whether it is to be seen or not. His approach is rooted in the idea that designing better environments for the visually impaired enhances the experience for all people.

As one of the few practicing blind architects in the world, Chris has been featured in local, national and international media stories and speaks regularly about issues relative to visual impairments and architectural design. He teaches a class on accessibility and universal design at UC Berkeley, Department of Architecture and is the second vice president of the Board of Directors for the LightHouse for the Blind in San Francisco. Chris starts each day rowing with the East Bay Rowing Club on the Oakland Estuary before commuting via BART or bus into his office just off San Francisco's Union Square

Commissioner R. Michael Paravagna
Appointed by: Governor
Appointment: September 19, 2013 – January 1, 2014

Michael Paravagna began his career in the disability community in 1975. Employed by the California Department of Rehabilitation for 32.5 years, Paravagna served as a Rehabilitation Counselor, in management roles in the Habilitation Program and Business Enterprise Program for the Blind. He was the Statewide Administrator for the Vocational Rehabilitation / Work Activities Program, which was designed to provide opportunities for adult with developmental disabilities to secure employment outside Community Rehabilitation Programs. For 13 years he served as Chief of the Disability Access Section, which is a leading resource for disability civil rights in state

government. Paravagna was also appointed to the California Buildings Standards Commission by Governor Schwarzenegger.

After leaving state government Paravagna served as Sacramento City wide ADA Coordinator for two year. He was also the ADA lead in the Los Angeles Community College Districts $6.1 billion dollar bond project.
In 2013, he was appointed by Governor Brown to the California Commission on Disability Access and designated by the Department of Rehabilitation as one of 50 Notable People in California's Disability Community. He is also Treasurer for the National Association of ADA Coordinators (NAADAC).

Paravagna holds a MS Counseling from California State University, Sacramento, and a BA in psychology from California State University, San Jose. He is a graduate of the National Executive Leadership Institute, University of Oklahoma and is a Professional Associate of NAADAC.

Commissioner Greg Thompson
Appointed by: Speaker of the Assembly
Appointment: October 7, 2013 – January 1, 2015

Currently serving the largest population of In-Home Supportive Services (IHSS) recipients in California as Executive Director of the Personal Assistance Services Council of Los Angeles County (PASC), Mr. Thompson has focused on the rights of people with disabilities for nearly 30 years.

PASC (pascla.org) is a public agency dedicated to protecting and making more livable the lives of seniors and persons with disabilities who are eligible for California's IHSS Program. One of more than 50 county-based public authorities in California, PASC serves over 180,000 persons who are elderly or disabled and require help to remain in their homes, as well as 134,000 homecare providers.

As Executive Director, Mr. Thompson works to enhance the IHSS Program and consumer-oriented initiatives, and ensures that PASC focuses on developing programs that prevent gaps in service. His passion for independence and community-based living for seniors and individuals living with a disability shapes and inspires his commitment to improving the quality and accessibility of services for IHSS recipients.

Mr. Thompson has a deep understanding of the challenges faced by individuals living with a disability. The former Chief of Social Work for Rancho Los Amigos National Rehabilitation Center, he continues in his role as Co-Founder and Executive Director of The Rancho KnowBarriers Life Coaching Program, providing leadership to programs designed to teach critical life skills to people living with a disability.

Mr. Thompson has over 10 years of experience as a Recreation Therapist for individuals with newly acquired spinal cord injuries. An accomplished wheelchair athlete, he competed in quad rugby, tennis, marathons, and track and field.

He has received many awards for his work, including The California Governor's Committee on Employment of Disabled Persons, Employee of The Year and Rancho's highest honor, The Amistad Award. He is dedicated to improving the quality of life for individuals living with a disability by empowering them to return to work and full community reintegration. He is also passionate about developing programs to prevent youth violence, a leading cause of spinal cord injury.

Mr. Thompson received his BA in Therapeutic Recreation from California State University, Long Beach, and his Master's in Social Work from the University of Southern California.

5) Demand Letters/Claim Filing Items - Update

CCDA TABULATIONS OF COURT FILINGS/WARNING LETTERS

**1st Reported Collection (September 2012-June 2013)	total	1152
Jul-13	total	396
Aug-13	total	279
Sep-13	total	340
Oct-13	total	117 partial reporting
Over all total as of October 11th 2013	**TOTAL**	**2284**

**Summary at a glance	
Total Demand Letters from September 2012 to June 2013	134
Total State Case files collected from September 2012 to June 2013	799
Total Federal Cases collected from September 2012- June 2013	219
Total collected 9/2012 thru 7/2013	**1152**

6) Education & Outreach Committee - Establish Charge

Education and Outreach Committee Charge

Section 8299.05.

The commission may recommend, develop, prepare or coordinate materials, projects or other activities, as appropriate, relating to any subject within its jurisdiction

The commission shall provide, within its resources, info re:

1. Prevention and minimizing problems of compliance by education services, outreach efforts, hosting website guidance

2. Recommending programs to enable persons w/disabilities to obtain full and equal access to public facilities

3. Providing info as requested by the Legislature on disability access issues and compliance

Section 8299.06.

A priority of the commission shall be the development and dissemination of educational materials to promote and facilitate disability access compliance.

b…shall work with other state agencies, including State Architect and Dept. of Rehabilitation to develop educational materials for use by businesses to understand its compliance obligations

c…shall develop and make available on it Internet Website or work with other agency to develop toolkits or educational modules that would educate businesses.

d…post on its website educational materials and information that will assist building owner, tenants, building officials access law requirements

e….shall coordinate with other state agencies and local building department to ensure information uniformity